

# Temporary Vehicle Application Proprietor Consent Form

TOWN POLICE CLAUSES ACT 1847  
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976



All proprietors need to give consent, by way of completing this form, to licence a temporary vehicle on an existing vehicle licence (when a vehicle needs repair due to an accident or damage). Multiple proprietor consent forms can be completed and uploaded, if required.

This form will need to be uploaded as part of an application that will be completed by a representative from the replacement vehicle company.

<b>Vehicle Details</b>
<b>Plate number:</b>
<b>Existing vehicle registration number:</b>
<b>I authorise the following company to apply on my behalf for a temporary vehicle to be licensed on my plate</b> (company name)
<b>Sole/lead Proprietor</b>
<b>Title:</b> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state):
<b>Forenames:</b>
<b>Surname:</b>
<b>Date of birth:</b>
<b>Home address:</b>
<b>Contact phone number:</b>
<b>Email address:</b>
<b>Joint Proprietor</b>
<b>Title:</b> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state):
<b>Forenames:</b>
<b>Surname:</b>
<b>Date of birth:</b>
<b>Home address:</b>
<b>Contact phone number:</b>
<b>Email address:</b>

## Declarations

I, the proprietor, confirm that the vehicle mentioned above needs repair work. To facilitate the carrying out of this work, I wish to suspend the licence and to transfer it to a replacement vehicle.

My existing plate will be lodged with the City Council when the new temporary licence and plate is issued.

I understand that the licence for my existing vehicle will be, and will remain, suspended from the date and time that a temporary licence is issued until my vehicle has been tested and the plates exchanged which will lift the suspension.

It is my responsibility to ensure that this is done, and I understand that my vehicle may not be used while the licence is suspended. I understand that it is my responsibility to enter into appropriate agreements with the replacement vehicle company, to facilitate the arrangements.

1. I understand that any licence issued will be subject to the provisions of:

- (i) the Town Police Clauses Act 1847
- (ii) the Local Government (Miscellaneous Provisions) Act 1976
- (iii) the Council's licence conditions

2. I accept that any licence issued will belong to the Council, and if lost or damaged, I will be liable for the cost of a replacement.

3. I understand that it is an offence under the terms of the Local Government (Miscellaneous Provisions) Act 1976, Section 57(3) to knowingly or recklessly make a false statement or to omit any information required in this application.

4. I understand that any changes to any particulars must be notified in writing to the Cambridge City Council within 7 days.

5. I hereby declare that all particulars entered on this form are true and correct to the best of my knowledge and belief. I authorise the Council to make such enquiries as they, at their sole discretion, may deem to be reasonably necessary in respect of my application.

6. I understand that all joint proprietors are jointly and severally liable for the actions of one another in relation to the vehicle licence and that it is for joint proprietors to make suitable partnership arrangements to manage the vehicle.

7. I understand the implications of the application being submitted by the company mentioned above and my obligations in respect of it.

8. I understand it is my responsibility to access, read, and understand the Hackney Carriage & Private Hire Licensing Policy and Handbook, as a licence holder.

The personal information that you give us will also be used in a confidential manner to help us monitor our processes. We may also use the information if there is a complaint or legal challenge relevant to this process. We may check the information collected. We may also use or pass to certain third parties' information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

A full privacy notice is available online on our website.

<https://www.cambridge.gov.uk/media/6335/environmental-health-privacy-notice.pdf>

By signing this declaration, you authorise us to collect, process and retain your personal data as described in the privacy notice.

**Sole/lead proprietor**

**Signed:** .....

**Print Name:** ..... **Date:** .....

**Joint proprietor**

**Signed:** .....

**Print Name:** ..... **Date:** .....