



## **Cambridge Local Plan 2014**

**Application of the PAS Self Assessment Toolkit, comprising  
Soundness and Legal Compliance Tests**



# Soundness Self-Assessment Checklist (January 2013)

*This note was prepared by AMEC on behalf of the Planning Advisory Service. It aims to help local authorities prepare their plans in advance of an examination, taking into account the requirements of the National Planning Policy Framework. A separate checklist looks at legal compliance.*

**In summary – the key requirements of plan preparation are:**

- Has the plan been positively prepared i.e. based on a strategy which seeks to meet objectively assessed requirements?
- Is the plan justified?
- Is it based on robust and credible evidence?
- Is it the most appropriate strategy when considered against the alternatives?
- Is the document effective?
- Is it deliverable?
- Is it flexible?
- Will it be able to be monitored?
- Is it consistent with national policy?

## **The Tests of Soundness at Examination**

The starting point for the examination is the assumption that the Council has submitted what it considers to be a sound plan. Those seeking changes should demonstrate why the plan is unsound by reference to one or more of the soundness criteria.

The tests of soundness are set out in the National Planning Policy Framework (NPPF) (para 182): “The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the Duty to Cooperate, legal and procedural requirements, and whether it is sound. A local planning authority should submit a plan for examination which it considers is ‘sound’ “, namely that it is:

### **1. Positively Prepared: based on a strategy which seeks to meet objectively assessed development and infrastructure requirements**

This means that the Development Plan Document (DPD) should be based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development. The NPPF has 12 principles through which it expects sustainable development can be achieved.

### **2. Justified: the most appropriate strategy when considered against the reasonable alternatives, based on proportionate evidence**

This means that the DPD should be based on a robust and credible evidence base involving:

- Research/fact finding: the choices made in the plan are backed up by facts.
- Evidence of participation of the local community and others having a stake in the area; and

The DPD should also provide the most appropriate strategy when considered against reasonable alternatives. These alternatives should be realistic and subject to sustainability appraisal. The DPD should show how the policies and proposals help to ensure that the social, environmental, economic and resource use objectives of sustainability will be achieved.

### **3. Effective: deliverable over its period based on effective joint working on cross-boundary strategic priorities**

This means the DPD should be deliverable, requiring evidence of:

- Sound infrastructure delivery planning;
- Having no regulatory or national planning barriers to delivery;
- Delivery partners who are signed up to it; and
- Coherence with the strategies of neighbouring authorities.
- The DPD should be flexible and able to be monitored.

The DPD should indicate who is to be responsible for making sure that the policies and proposals happen and when they will happen. The plan should be flexible to deal with changing circumstances, which may involve minor changes to respond to the outcome of the monitoring process or more significant changes to respond to problems such as lack of funding for major infrastructure proposals. Although it is important that policies are flexible, the DPD should make clear that major changes may require a formal review including public consultation. Any measures which the Council has included to make sure that targets are met should be clearly linked to an Annual Monitoring Report.

### **4. Consistent with national policy: enabling the delivery of sustainable development**

The demonstration of this is a 'lead' policy on sustainable development which specifies how decisions are to be made against the sustainability criterion (see the Planning Portal for a model policy [www.planningportal.gov.uk](http://www.planningportal.gov.uk)). If you are not using this model policy, the Council will need to provide clear and convincing reasons to justify its approach.

The following table sets out the requirements associated with these four tests of soundness. Suggestions for evidence which could be used to support these requirements are set out, although these have to be viewed in the context of the plan being prepared. Please don't assume that you have got to provide all of these, they are just suggestions of what could be relevant.

In addition, the Legal Compliance checklist (a separate document, see [www.pas.gov.uk](http://www.pas.gov.uk)) should be completed to ensure that this aspect is covered.

The Duty to Co-operate will also be assessed as part of the examination process.

## Soundness Self-Assessment Checklist (January 2013)

Soundness Test and Key Requirements	Evidence Provided
<i>Positively Prepared: the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.</i>	

Soundness Test and Key Requirements	Evidence Provided
<p><i>Vision and Objectives</i></p> <p>Has the LPA clearly identified what the issues are that the DPD is seeking to address? Have priorities been set so that it is clear what the DPD is seeking to achieve?</p> <p>Does the DPD contain clear vision(s) and objectives which are specific to the place? Is there a direct relationship between the identified issues, the vision(s) and the objectives?</p> <p>Is it clear how the policies will meet the objectives? Are there any obvious gaps in the policies, having regard to the objectives of the DPD?</p> <p>Have reasonable alternatives to the quantum of development and overall spatial strategy been considered?</p> <p>Are the policies internally consistent?</p> <p>Are there realistic timescales related to the objectives?</p> <p>Does the DPD explain how its key policy objectives will be achieved?</p>	<p><b>Overarching information:</b> Cambridge Local Plan 2014: Proposed Submission, Sections 1 (About Cambridge) and 2 (The Spatial Strategy).</p> <p><b>Issues facing Cambridge:</b></p> <ul style="list-style-type: none"> <li>• A series of workshops were held between December 2011 and February 2012 with councillors, stakeholders, developers, agents and residents’ associations. These helped to identify issues and concerns for consideration as part of the Local Plan review. Written reports of these workshops and a summary document can be found at <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a>;</li> <li>• Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy), paragraphs 2.15 – 2.19;</li> <li>• Cambridge Local Plan Sustainability Appraisal Scoping Report (June 2013);</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3 also give consideration to the issues facing Cambridge.</li> </ul> <p><b>Vision:</b> Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy), The Vision for Cambridge to 2031 page 11-12).</p> <p><b>Strategic Objectives:</b> Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy), 15 Strategic Objectives (pages 12 – 13).</p> <p>Each subsequent section of the plan begins with an introduction setting out how the policies in the plan aim to support the Vision and deliver the strategic objectives.</p> <p><b>Strategy:</b></p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy) and Section 3: <ul style="list-style-type: none"> <li>○ The Spatial Strategy for Cambridge to 2031 (paragraph 2.13);</li> <li>○ The joint spatial approach for Cambridge and its sub-region (paragraphs 2.21 – 2.32);</li> <li>○ The Cambridge growth strategy (paragraphs 2.33 – 2.37);</li> <li>○ Policy 2: Spatial Strategy for the location of employment development (pages 23-24);</li> <li>○ Policy 3: Spatial Strategy for the location of residential development (pages 24-25).</li> </ul> </li> <li>• Cambridge Local Plan 2014: Proposed Submission, Section 3 (City Centre Areas of Major Change, Opportunity Areas and Site Specific Proposals).</li> </ul>

**Soundness Test and Key Requirements****Evidence Provided****Cambridge Profile:**

Cambridge Local Plan 2014: Proposed Submission, Section 1 (About Cambridge), paragraphs 1.8 – 1.13

**Consideration of alternatives to the quantum of development and overall spatial strategy:**

- Cambridge Local Plan Towards 2031: Issues and Options Report, Chapter 3 (Spatial Strategy);
- Issues and Options 2 Part 1 – Joint Consultation on Development Strategy and Site Options on the Edge of Cambridge (January 2013) - <https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-and-options-2-part-2.pdf>;
- Issues and Options 2 Part 1 – Joint Consultation on Development Strategy and Site Options on the Edge of Cambridge – Interim Sustainability Appraisal (January 2013): <https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-and-options-2-part-1-sustainability-appraisal.pdf>;
- Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review: <https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf>;
- Cambridge City Council and South Cambridgeshire District Council (May 2013). [Cambridge Local Plan 2014: Reviewing the Development Strategy for the Cambridge Area: Joint Sustainability Appraisal](#)
- Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan).

**Infrastructure Delivery Planning:**

- Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Study 2012: <https://www.cambridge.gov.uk/public/ldf/CIL/Appendix%20B%20-%20Infrastructure%20Delivery%20Study%20FINAL%20REPORT%20and%20Appendices.pdf>
- Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Study Update 2013: <https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Infrastructure%20Delivery%20StudyUpdate%20%28Final%20Report%20Amended%20with%20Appendices%29.pdf>
- Cambridge Local Plan 2014: Proposed Submission – Policy 85 (Infrastructure delivery, planning obligations and the Community Infrastructure Levy) and Appendix M (Monitoring and Implementation).

Soundness Test and Key Requirements	Evidence Provided
	<p><b>Support of relevant agencies:</b></p> <ul style="list-style-type: none"> <li>• Representations to the Cambridge Local Plan Towards 2031 Issues and Options Report and Cambridge Local Plan 2014: Proposed Submission;</li> <li>• Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>• Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013).</li> </ul> <p><b>Local Development Scheme:</b></p> <ul style="list-style-type: none"> <li>• Cambridge Local Development Scheme (2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf</a></li> </ul>
<p><i>The presumption in favour of sustainable development (NPPF paras 6-17)</i></p> <p>Local Plans should meet objectively assessed needs, with sufficient flexibility to adapt to rapid change, unless:</p> <p>—any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in this Framework taken as a whole; or</p> <p>—specific policies in this Framework indicate development should be restricted.</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): Policy 1 – The presumption in favour of sustainable development</li> </ul> <p><b>Evidence base for development needs:</b></p> <ul style="list-style-type: none"> <li>• Strategic Housing Land Availability Assessment 2012 and 2013: <a href="https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment">https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment</a>;</li> <li>• Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a></li> <li>• Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a></li> <li>• SQW, Cambridge Cluster at 50 Study 2011: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf</a></li> <li>• Employment Land Review 2008: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf</a></li> <li>• Employment Land Review Update 2012: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf</a></li> <li>• <u>Employment Land Review Update 2013:</u></li> </ul>



**Soundness Test and Key Requirements****Evidence Provided**

<https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf>

**Audit trail regarding the quantum of development:**

- Cambridge Local Plan Towards 2031: Issues and Options Report, Chapter 3 (Spatial Strategy);
- Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan);
- Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031:  
<https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf>;
- Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) Appendix 3 (audit trail for policy development)
- Cambridge Local Plan Towards 2031: Issues and Options Report, Chapter 3 (Spatial Strategy);
- Issues and Options 2 Part 1 – Joint Consultation on Development Strategy and Site Options on the Edge of Cambridge (January 2013) -  
<https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-and-options-2-part-2.pdf>;
- Issues and Options 2 Part 1 – Joint Consultation on Development Strategy and Site Options on the Edge of Cambridge – Interim Sustainability Appraisal (January 2013):  
<https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-and-options-2-part-1-sustainability-appraisal.pdf>;
- Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review:  
<https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf>;
- Cambridge City Council and South Cambridgeshire District Council (May 2013). [Cambridge Local Plan 2014: Reviewing the Development Strategy for the Cambridge Area: Joint Sustainability Appraisal](#)
- Cambridge City Council (2002): Inner Green Belt Boundary Study 2002:  
<https://www.cambridge.gov.uk/public/ldf/coredocs/Inner%20Green%20Belt%20Boundary%20Study%2002%20pdf%20version%204.4.05.pdf>;

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	<ul style="list-style-type: none"> <li>• LDA (2002): Cambridge Green Belt Study: <a href="https://www.scambs.gov.uk/content/cambridge-green-belt-study">https://www.scambs.gov.uk/content/cambridge-green-belt-study</a>;</li> <li>• The 2003 Cambridge Landscape Character Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf</a>;</li> <li>• Cambridge City Council (May 2012): Inner Green Belt Appraisal: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-appraisal-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-appraisal-2012.pdf</a>;</li> <li>• Cambridge City Council (December 2012): Inner Green Belt Boundary Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-boundary-study-december-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-boundary-study-december-2012.pdf</a>.</li> </ul>
<p>Policies in Local Plans should follow the approach of the presumption in favour of sustainable development so that it is clear that development which is sustainable can be approved without delay. All plans should be based upon and reflect the presumption in favour of sustainable development, with clear policies that will guide how the presumption should be applied locally.</p>	<p>Cambridge Local Plan 2014: Proposed Submission, Policy 1: The Presumption in favour of sustainable development.</p>
<p><i>Objectively assessed needs</i></p> <p>The economic, social and environmental needs of the authority area addressed and clearly presented in a fashion which makes effective use of land and specifically promotes mixed use development, and take account of cross-boundary and strategic issues.</p> <p>Note: Meeting these needs should be subject to the caveats specified in Paragraph 14 of the NPPF (see above).</p>	<p><b>Objectively assessed needs:</b></p> <ul style="list-style-type: none"> <li>• Strategic Housing Land Availability Assessment 2012 and 2013: <a href="https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment">https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment</a>;</li> <li>• Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a></li> <li>• Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a></li> <li>• SQW, Cambridge Cluster at 50 Study (2011): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf</a></li> <li>• Employment Land Review 2008: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-</a></li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p><a href="#">2008.pdf</a></p> <ul style="list-style-type: none"> <li>• Employment Land Review Update 2012: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf</a></li> <li>• Employment Land Review Update 2013: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf</a></li> <li>• Cambridgeshire County Council (July 2009). Cambridgeshire Development Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridgeshire-development-study-2009.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridgeshire-development-study-2009.pdf</a>;</li> <li>• Cambridge City Council (2012). Housing and Employment Provision Technical Background Paper: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-and-employment-provision-draft-technical-background-paper-may-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-and-employment-provision-draft-technical-background-paper-may-2012.pdf</a>;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3;</li> </ul> <p><b>Technical Papers:</b></p> <ul style="list-style-type: none"> <li>• Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan);</li> <li>• Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> </ul>
<b>NPPF Principles: Delivering sustainable development</b>	
<b>Building a strong, competitive economy (paras 18-22)</b>	
Set out a clear economic vision and strategy for the area which positively and proactively encourages sustainable economic growth (21),	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The Vision for Cambridge to 2031 (pages 11 – 12);</li> <li>• Strategic Objective 10: Promote and support economic growth in environmentally sustainable and accessible locations, facilitating innovation and supporting Cambridge’s role as a world leader in higher</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>education, research and knowledge-based industries, while maintaining the quality of life and place that contribute to economic success;</p> <ul style="list-style-type: none"> <li>• Policy 1 (The presumption in favour of sustainable development);</li> <li>• Policy 2 (Spatial strategy for the location of employment development) – presents a positive strategy to support the Cambridge economy, offering a wide range of employment opportunities, with particular emphasis on growth of the Cambridge Cluster of knowledge-based industries and institutions and other existing clusters in the city. Aims to ensure sufficient land is available to allow the forecast of 22,100 new jobs in Cambridge by 2031;</li> <li>• Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals): <ul style="list-style-type: none"> <li>○ Policy 14 (Northern Fringe East and land surrounding the proposed Cambridge Science Park Station Area of Major Change) – area allocated for high quality mixed-use development including employment uses with further detailed policies to be provided in a joint Area Action Plan produced by Cambridge City Council and South Cambridgeshire District Council;</li> <li>○ Policy 16 (Cambridge Biomedical Campus (including Addenbrooke’s Hospital) Area of Major Change) – supports the continued development of the Cambridge Biomedical Campus and Addenbrookes Hospital to support the emerging biomedical and biotechnology cluster emerging at the campus;</li> <li>○ Policy 18 (West Cambridge Area of Major Change) – Supports the continued development of the West Cambridge site for D1 educational uses, associated sui generis research establishments and academic research institutes, and commercial research uses within use class B1(b);</li> <li>○ Policy 20 (Station Areas West and Clifton Road Area of Major Change) – supports further development in these areas for mixed-use development including B1(a) and B1(b) employment uses</li> </ul> </li> <li>• Section 5 (Supporting the Cambridge Economy): <ul style="list-style-type: none"> <li>○ Policy 40 (Development and expansion of business space) – provides support for new offices, research and development and research facilities, with reference to specific sites covered by policies 14, 16, 18 and 20 alongside the City Centre and Eastern Gateway;</li> <li>○ Policy 41 (Protection of business space) – seeks to protect industrial sites shown on the Policies Map from development that would result in the loss of floorspace or land within use class B or sui generis research institutes;</li> <li>○ Policy 43 (University faculty development) – criteria based policy that seeks to support the development or redevelopment of faculty, research and administrative sites for the University of Cambridge and Anglia Ruskin University. Also allocates sites for these uses;</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a></li> <li>• SQW, Cambridge Cluster at 50 Study (2011): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf</a></li> <li>• Employment Land Review 2008: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf</a></li> <li>• Employment Land Review Update 2012: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf</a></li> <li>• Employment Land Review Update 2013: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf</a></li> <li>• Cambridge City Council and South Cambridgeshire District Council (March 2014). Topic Paper – Economy;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul> <p>Cambridge Local Plan 2014: Proposed Submission:</p>
<p>Recognise and seek to address potential barriers to investment, including poor environment or any lack of infrastructure, services or housing (21)</p>	<ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The Vision for Cambridge to 2031 (pages 11 – 12);</li> <li>○ Strategic Objective 14 – ensure appropriate and timely provision of environmentally sustainable forms of infrastructure to support the demands of the city, including digital and cultural infrastructure;</li> <li>○ Policy 5 (Strategic Transport Infrastructure) – provides support for the development and implementation of transport strategies and priorities set out in the Transport Strategy for Cambridge and South Cambridgeshire.</li> </ul> </li> <li>• Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals): <ul style="list-style-type: none"> <li>○ Policy 14 (Northern Fringe East and land surrounding the proposed Cambridge Science Park Station Area of Major Change) – area allocated for high quality mixed-use development including employment uses with further detailed policies to be provided in a joint Area Action Plan produced by Cambridge City Council and South Cambridgeshire District Council;</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>○ Policy 16 (Cambridge Biomedical Campus (including Addenbrooke’s Hospital) Area of Major Change) – supports the continued development of the Cambridge Biomedical Campus and Addenbrookes Hospital to support the emerging biomedical and biotechnology cluster emerging at the campus;</li> <li>○ Policy 18 (West Cambridge Area of Major Change) – Supports the continued development of the West Cambridge site for D1 educational uses, associated sui generis research establishments and academic research institutes, and commercial research uses within use class B1(b);</li> <li>○ Policy 20 (Station Areas West and Clifton Road Area of Major Change) – supports further development in these areas for mixed-use development including B1(a) and B1(b) employment uses.</li> <li>● Section 5 (Supporting the Cambridge Economy): <ul style="list-style-type: none"> <li>○ Policy 40 (Development and expansion of business space) – provides support for new offices, research and development and research facilities, with reference to specific sites covered by policies 14, 16, 18 and 20 alongside the City Centre and Eastern Gateway;</li> <li>○ Policy 41 (Protection of business space) – seeks to protect industrial sites shown on the Policies Map from development that would result in the loss of floorspace or land within use class B or sui generis research institutes</li> </ul> </li> <li>● Section 7 (Protecting and enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 67 (Protection of open space);</li> </ul> </li> <li>● Section 9 (Providing the infrastructure to support development): <ul style="list-style-type: none"> <li>○ Policy 85 (Infrastructure delivery, planning obligations and the community infrastructure levy) – sets out the approach to ensure that there is sufficient infrastructure capacity to support new development.</li> </ul> </li> <li>● Appendix B (Proposals Schedule) – includes allocations for employment land and mixed-use development;</li> <li>● Appendix C (Designations schedule) – identifies protected industrial sites;</li> <li>● SQW, Cambridge Cluster at 50 Study (2011):  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Cambridge_cluster_at_50_report_06042011.pdf</a></li> <li>● Employment Land Review 2008:  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-2008.pdf</a></li> <li>● Employment Land Review Update 2012:  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/employment-land-review-update-2012.pdf</a></li> <li>● Employment Land Review Update 2013:</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p><a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Employment%20Land%20Review%20update%202013.pdf</a></p> <ul style="list-style-type: none"> <li>Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3.</li> </ul>
<b>Ensuring the vitality of town centres (paras 23-37)</b>	
<p>Policies should be positive, promote competitive town centre environments, and set out policies for the management and growth of centres over the plan period (23)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>The Vision for Cambridge to 2031 (pages 11 – 12);</li> <li>Strategic Objective 11 – support Cambridge’s vibrant and thriving centres, with a varied range of shopping facilities in accessible locations that meet the needs of people living, working and studying in, or visiting the city and its wider sub-region;</li> <li>Policy 6 (Hierarchy of centres and retail capacity) – sets out the hierarchy of centres in Cambridge the need for proposals to undertake the sequential approach and undertake impact assessment and identifies capacity to support 14,141 sq m net of comparison retail floorspace between 2011 and 2022;</li> </ul> </li> <li>Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals): <ul style="list-style-type: none"> <li>Policy 9 (The City Centre) – sets out that the City Centre will be the primary focus for meeting retail, leisure, cultural and other needs;</li> <li>Policy 10 (Development in the City Centre Primary Shopping Area) – criteria based policy defining the primary shopping area and support for new retail use within this area;</li> <li>Policy 11 (Fitzroy / Burleigh Street / Grafton Area of Major Change) – area based policy identifying this area as the primary focus for additional comparison retail in the City Centre, along with other mixed uses.</li> </ul> </li> <li>Section 8 (Services and Local Facilities): <ul style="list-style-type: none"> <li>Policy 72 (development and change of use in district and local and neighbourhood centres) – supports new A1 shop uses where they are in proportion to the scale and function of the centre and sets out criteria against which proposals for other centre uses will be determined.</li> </ul> </li> <li>Cambridge Sub-Regional Retail Study (GVA Grimley for Cambridge City Council and South Cambridgeshire District Council, 2008): <a href="https://www.cambridge.gov.uk/sites/default/files/docs/Cambridge%20sub-region%20retail%20study.pdf">https://www.cambridge.gov.uk/sites/default/files/docs/Cambridge%20sub-region%20retail%20study.pdf</a></li> </ul>

- Retail and Leisure Study Update (GVA for Cambridge City Council, 2013):

Soundness Test and Key Requirements	Evidence Provided
	<p><a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Retail%20and%20Leisure%20Update%202013%20with%20Apps.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Retail%20and%20Leisure%20Update%202013%20with%20Apps.pdf</a>;</p> <ul style="list-style-type: none"> <li>• City Centre Capacity Study (ARUP for Cambridge City Council, 2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge_City_Centre_Capacity_Study_Final_Report_%28Issued_140513%29%5B1%5D.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge_City_Centre_Capacity_Study_Final_Report_%28Issued_140513%29%5B1%5D.pdf</a>.</li> <li>• Cambridge City Council (2011/2012). Shopping surveys for district and local centres: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/Local%20&amp;%20District%20Centre%20Reports.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/Local%20&amp;%20District%20Centre%20Reports.pdf</a></li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<p>Allocate a range of suitable sites to meet the scale and type of retail, leisure, commercial, office, tourism, cultural, community services and residential development needed in town centres (23)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The Vision for Cambridge to 2031 (pages 11-12);</li> <li>○ Policy 6 (Hierarchy of centres and retail capacity) – sets out the hierarchy of centres in Cambridge the need for proposals to undertake the sequential approach and undertake impact assessment and identifies capacity to support 14,141 sq m net of comparison retail floorspace between 2011 and 2022;</li> </ul> </li> <li>• Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals): <ul style="list-style-type: none"> <li>○ Policy 9 (The City Centre) – sets out that the City Centre will be the primary focus for meeting retail, leisure, cultural and other needs;</li> <li>○ Policy 10 (Development in the City Centre Primary Shopping Area) – criteria based policy defining the primary shopping area and support for new retail use within this area;</li> <li>○ Policy 11 (Fitzroy / Burleigh Street / Grafton Area of Major Change) – area based policy identifying this area as the primary focus for additional comparison retail in the City Centre, along with other mixed uses;</li> <li>○ Policy 21 (Mitcham’s Corner Opportunity Area);</li> <li>○ Policy 23 (Mill Road Opportunity Area);</li> <li>○ Policy 24: Cambridge Railway Station, Hills Road Corridor to the City Centre Opportunity Area;</li> <li>○ Policy 25: Old Press/Mill Lane Opportunity Area.</li> </ul> </li> <li>• Appendix B (Proposals Schedule) and site allocations for mixed use development;</li> <li>• Cambridge Sub-Regional Retail Study (GVA Grimley for Cambridge City Council and South Cambridgeshire</li> </ul>



Soundness Test and Key Requirements	Evidence Provided
	<p>District Council, 2008): <a href="https://www.cambridge.gov.uk/sites/default/files/docs/Cambridge%20sub-region%20retail%20study.pdf">https://www.cambridge.gov.uk/sites/default/files/docs/Cambridge%20sub-region%20retail%20study.pdf</a>;</p> <ul style="list-style-type: none"> <li>• Retail and Leisure Study Update (GVA for Cambridge City Council, 2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Retail%20and%20Leisure%20Update%202013%20with%20Apps.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Retail%20and%20Leisure%20Update%202013%20with%20Apps.pdf</a>;</li> <li>• City Centre Capacity Study (ARUP for Cambridge City Council, 2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge_City_Centre_Capacity_Study_Final_Report_%28Issued_140513%29%5B1%5D.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge_City_Centre_Capacity_Study_Final_Report_%28Issued_140513%29%5B1%5D.pdf</a>.</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<p><b>Supporting a prosperous rural economy (para 28)</b></p> <p>Support sustainable economic growth in rural areas. Planning strategies should promote a strong rural economy by taking a positive approach to new development. (28)</p>	<p>Not appropriate given Cambridge City Council is an urban authority.</p>
<p><b>Promoting sustainable transport (paras 29-41)</b></p> <p>Facilitate sustainable development whilst contributing to wider sustainability and health objectives. (29)</p> <p>Balance the transport system in favour of sustainable transport modes and give people a real choice about how they travel whilst recognising that different policies will be required in different communities and opportunities to maximise sustainable transport solutions will vary from urban to rural areas. (29)</p> <p>Encourage solutions which support reductions</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The Vision for Cambridge to 2031 (pages 11 – 12);</li> <li>○ Strategic Objective 13 – be located to help minimise the distance people need to travel, and be designed to make it easy for everyone to move around the city and access jobs and services by sustainable modes of transport;</li> <li>○ Strategic Objective 14 - – ensure appropriate and timely provision of environmentally sustainable forms of infrastructure to support the demands of the city, including digital and cultural infrastructure;</li> <li>○ Continuation of the current Development Strategy for Cambridge;</li> <li>○ Policy 5 (Strategic Transport Infrastructure) – provides support for the development and implementation of transport strategies and priorities set out in the Transport Strategy for Cambridge and South Cambridgeshire.</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
<p>in greenhouse gas emissions and congestion (29) including supporting a pattern of development which, where reasonable to do so, facilitates the use of sustainable modes of transport. (30)</p> <p>Local authorities should work with neighbouring authorities and transport providers to develop strategies for the provision of viable infrastructure necessary to support sustainable development. (31)</p> <p>Opportunities for sustainable transport modes have been taken up depending on the nature and location of the site, to reduce the need for major transport infrastructure. (32)</p> <p>Ensure that developments which generate significant movement are located where the need to travel will be minimised and the use of sustainable transport modes can be maximised (34)</p> <p>Plans should protect and exploit opportunities for the use of sustainable transport modes for the movement of goods or people. (35)</p> <p>Policies should aim for a balance of land uses so that people can be encouraged to minimize journey lengths for employment, shopping, leisure, education and other activities. (37)</p> <p>For larger scale residential developments in particular, planning policies should promote a mix of uses in order to provide opportunities to undertake day-to-day activities including work on site. Where practical, particularly within large-scale developments, key facilities such as</p>	<ul style="list-style-type: none"> <li>• Various policies in Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals) which allocated sites for mixed-use developments and Policy 26 (Site Specific Development Opportunities);</li> <li>• Section 9 (Providing the Infrastructure to Support Development): <ul style="list-style-type: none"> <li>○ Policy 80 (Supporting sustainable access to development) – criteria based policy to ensure that new development prioritises access by walking, cycling and public transport and is accessible for all;</li> <li>○ Policy 81 (Mitigating the transport impact of development) – sets requirements for new development to demonstrate that it will not have an unacceptable transport impact;</li> <li>○ Policy 82 (Parking management) – sets levels of parking provision for both car parking and cycle parking;</li> <li>○ Policy 85 (Infrastructure delivery, planning obligations, and the Community Infrastructure Levy) – sets out the requirements to ensure that there will be sufficient infrastructure capacity to support and meet all the requirements arising from new development, including transport infrastructure and public transport.</li> </ul> </li> <li>• Cambridgeshire County Council: Draft Transport Strategy for Cambridge and South Cambridgeshire (2013) <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf</a></li> <li>• Cambridgeshire County Council (2013). <a href="#">Cambridge Sub Regional Transport Modelling Report for Cambridge and South Cambridgeshire Local Plans</a></li> <li>• Census Data for Cambridge, 2001 and 2011;</li> <li>• Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Strategy 2012: <a href="https://www.cambridge.gov.uk/public/ldf/CIL/Appendix%20B%20-%20Infrastructure%20Delivery%20Study%20FINAL%20REPORT%20and%20Appendices.pdf">https://www.cambridge.gov.uk/public/ldf/CIL/Appendix%20B%20-%20Infrastructure%20Delivery%20Study%20FINAL%20REPORT%20and%20Appendices.pdf</a></li> <li>• Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Study Update 2013: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Infrastructure%20Delivery%20StudyUpdate%20%28Final%20Report%20Amended%20with%20Appendices%29.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Infrastructure%20Delivery%20StudyUpdate%20%28Final%20Report%20Amended%20with%20Appendices%29.pdf</a></li> <li>• Cambridgeshire County Council Traffic Monitoring Reports;</li> <li>• Cambridge City Council (2010). Cycle Parking Guide for New Residential Developments: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/CycleParkingGuide_std.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/CycleParkingGuide_std.pdf</a></li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
<p>primary schools and local shops should be located within walking distance of most properties. (38)</p> <p>The setting of car parking standards including provision for town centres. (39-40)</p> <p>Local planning authorities should identify and protect, where there is robust evidence, sites and routes which could be critical in developing infrastructure to widen transport choice. (41)</p>	<p>22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3;</p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013).</li> </ul>
<p><b>Supporting high quality communications infrastructure (paras 42-46)</b></p>	
<p>Support the expansion of the electronic communications networks, including telecommunications masts and high speed broadband. (43)</p> <p>Local planning authorities should not impose a ban on new telecommunications development in certain areas, impose blanket Article 4 directions over a wide area or a wide range of telecommunications development or insist on minimum distances between new telecommunications development and existing development. (44)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ Strategic objective 14 - ensure appropriate and timely provision of environmentally sustainable forms of infrastructure to support the demands of the city, including digital and cultural infrastructure.</li> </ul> </li> <li>• Section 5 (Supporting the Cambridge Economy): <ul style="list-style-type: none"> <li>○ Policy 42 (Connecting new developments to digital infrastructure) – requires the provision for high capacity broadband to be installed as an integral part of new developments.</li> </ul> </li> <li>• Section 9 (Providing Infrastructure to Support Development): <ul style="list-style-type: none"> <li>○ Policy 84 (Telecommunications) – criteria based policy to support telecommunications development.</li> </ul> </li> </ul>
<p><b>Delivering a wide choice of high quality housing (paras 47-55)</b></p>	
<p>Identify and maintain a rolling supply of specific deliverable sites sufficient to provide five years' worth of housing against their housing requirements; this should include an additional buffer of 5% or 20% (moved forward from later in the plan period) to ensure choice and competition in the market for land. 20% buffer</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The Spatial Strategy for Cambridge to 2031 (paragraph 2.13);</li> <li>○ The joint spatial approach for Cambridge and its sub-region (paragraphs 2.21 – 2.32);</li> <li>○ The Cambridge growth strategy (paragraphs 2.33 – 2.37);</li> <li>○ Policy 2: Spatial Strategy for the location of employment development (pages 23-24);</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
<p>applies where there has been persistent under delivery of housing(47)</p>	<ul style="list-style-type: none"> <li>○ Policy 3: Spatial Strategy for the location of residential development (pages 24-25);</li> <li>○ Cambridge Housing Trajectory (paragraphs 2.45 – 2.48 and Figure 2.2);</li> <li>○ Policy 26 (Site Specific development opportunities) – includes allocations for small-scale Green Belt release to meet objectively assessed needs;</li> <li>● Appendix M (Monitoring and Implementation);</li> <li>● Strategic Housing Land Availability Assessment 2012 and 2013: <a href="https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment">https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment</a>;</li> <li>● Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a></li> <li>● Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a></li> <li>● Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan);</li> <li>● Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>● Cambridge City Council (March 2014): Housing Land Supply Topic Paper</li> <li>● Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> <li>● Cambridge City Council (2013): Annual Monitoring Report: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/20123%20AMR%20%20FINAL_0.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/20123%20AMR%20%20FINAL_0.pdf</a></li> </ul>
<p>Identify a supply of developable sites or broad locations for years 6-10 and, where possible, years 11-15 (47).</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>● Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The Spatial Strategy for Cambridge to 2031 (paragraph 2.13);</li> <li>○ The joint spatial approach for Cambridge and its sub-region (paragraphs 2.21 – 2.32);</li> <li>○ The Cambridge growth strategy (paragraphs 2.33 – 2.37);</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>○ Policy 2: Spatial Strategy for the location of employment development (pages 23-24);</li> <li>○ Policy 3: Spatial Strategy for the location of residential development (pages 24-25);</li> <li>○ Cambridge Housing Trajectory (paragraphs 2.45 – 2.48 and Figure 2.2);</li> <li>○ Policy 26 (Site Specific development opportunities) – includes allocations for small-scale Green Belt release to meet objectively assessed needs;</li> <li>○ Appendix B: Proposals Schedule;</li> <li>○ Appendix M: Monitoring and Implementation.</li> </ul> <ul style="list-style-type: none"> <li>● Strategic Housing Land Availability Assessment 2012 and 2013: <a href="https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment">https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment</a>;</li> <li>● Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a>;</li> <li>● Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a>;</li> <li>● Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan);</li> <li>● Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>● Cambridge City Council (March 2014): Housing Land Supply Topic Paper;</li> <li>● Dixon Searle (2013) Cambridge City Council Local Plan – SHLAA and Potential Site Allocations High Level Viability Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf</a>.</li> <li>● Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
Illustrate the expected rate of housing delivery	Cambridge Local Plan 2014: Proposed Submission:

Soundness Test and Key Requirements	Evidence Provided
<p>through a trajectory; and set out a housing implementation strategy describing how a five year supply will be maintained. (47)</p>	<ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ Policy 3 (Spatial Strategy for the location of residential development) and supporting text, paragraphs 2.41 – 2.48;</li> <li>○ Figure 2.2: Housing Trajectory (page 27);</li> <li>○ Appendix M: Monitoring and Implementation.</li> <li>○</li> </ul> </li> <li>• Cambridge City Council Annual Monitoring Reports: <a href="https://www.cambridge.gov.uk/annual-monitoring-reports">https://www.cambridge.gov.uk/annual-monitoring-reports</a></li> <li>• Strategic Housing Land Availability Assessment 2012 and 2013: <a href="https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment">https://www.cambridge.gov.uk/strategic-housing-land-availability-assessment</a>;</li> <li>• Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a>;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<p>Set out the authority’s approach to housing density to reflect local circumstances (47).</p>	<p>The Cambridge Local Plan 2014: Issues and Options Report contained a number of policy options related to the density of new development as follows:</p> <ul style="list-style-type: none"> <li>• Option 102: No specific density policy or requirements – design led approach;</li> <li>• Option 103: Establish minimum threshold densities in the City Centre;</li> <li>• Option 104: Establish a minimum threshold of average net density within 400 metres of district and local centres on high quality public transport routes and transport interchanges;</li> <li>• Option 105: Minimum density of 30 dph for all development sites</li> </ul> <p>Following consultation and consideration, it was decided to pursue Option 102, and take a design led approach to density, assessing new developments on a case-by-case basis against local character, and other design and sustainability policies. As such, the Cambridge Local Plan 2014: Proposed Submission does not contain a specific policy on density. Policies within Section 7 (Protecting and enhancing the character of Cambridge) set out requirements in relation to the design led approach and consideration of context.</p> <p>Further information is contained within the document “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning)</p>

Soundness Test and Key Requirements	Evidence Provided
	(England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3
<p>Plan for a mix of housing based on current and future demographic and market trends, and needs of different groups (50) and caters for housing demand and the scale of housing supply to meet this demand. (para 159)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic objective 8 – meet the housing needs of the city within its sub-region, delivering an appropriate mix of housing types, sizes and tenures to meet existing and future needs, including affordable housing;</li> <li>• Section 6 (Maintaining a balanced supply of housing): <ul style="list-style-type: none"> <li>○ Policy 45 (Affordable Housing and dwelling mix) – sets requirements in relation to percentage of affordable housing and the need to include a balanced mix of dwelling sizes, types and tenures;</li> <li>○ Policy 47 (Specialist Housing) – policy relating to the provision of housing designed and designated for occupation by older people, people with disabilities and vulnerable people with specific housing needs;</li> <li>○ Policy 48 (Housing in Multiple Occupation) – criteria based policy relating to proposals for large houses in multiple occupation;</li> <li>○ Policy 50 (Residential Space Standards) – sets standards for internal and external space;</li> <li>○ Policy 51 (Lifetime Homes and Lifetime Neighbourhoods) – sets requirements in relation to Lifetime Homes standard</li> </ul> </li> <li>• Strategic Housing Market Assessment (2012) including May 2013 update to chapters 12 and 13: <a href="http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version">http://cambridgeshireinsight.org.uk/housing/shma/shma-current-version</a></li> <li>• Cambridgeshire County Research and Performance Team: Population, Housing and Employment Forecasts Technical Report (May 2013): <a href="http://cambridgeshireinsight.org.uk/file/896/download">http://cambridgeshireinsight.org.uk/file/896/download</a></li> <li>• Cambridge City Council (2012) Housing Strategy 2012-2015: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-strategy-2012-15.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-strategy-2012-15.pdf</a>;</li> <li>• Cambridge City Council (2014). Draft Affordable Housing Supplementary Planning Document;</li> <li>• Dixon Searle (2013) Cambridge City Council Local Plan – Community Infrastructure Levy Viability Assessment: <a href="https://www.cambridge.gov.uk/public/ldf/CIL/Cambridge%20City%20Council%20CILViability%20Study%20Final%20Report%20%26%20Appen.pdf">https://www.cambridge.gov.uk/public/ldf/CIL/Cambridge%20City%20Council%20CILViability%20Study%20Final%20Report%20%26%20Appen.pdf</a>;</li> <li>• Dixon Searle (2013) Small Sites Affordable Housing Viability Assessment:</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p><a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20City%20Council%20-%20SmallSites%20Affordable%20Housing%20Viability%20Incl%20Appendices.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20City%20Council%20-%20SmallSites%20Affordable%20Housing%20Viability%20Incl%20Appendices.pdf</a>;</p> <ul style="list-style-type: none"> <li>• Dixon Searle (2013) Cambridge City Council Local Plan – SHLAA and Potential Site Allocations High Level Viability Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf</a>;</li> <li>• Cambridgeshire County Council (2013) Monitoring date for residential development 2007/2008 to 2011/2012;</li> <li>• Cambridgeshire County Council (2011) The Supporting People Commissioning Strategy 2011 – 2015;</li> <li>• Cambridgeshire County Council (2011) Commissioning Strategy for Extra Care Sheltered Housing in Cambridgeshire 2011-2015: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Delivery%20Strategy%20for%20Extra%20Care%20Sheltered%20Housing%20in%20Cambridgeshire.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Delivery%20Strategy%20for%20Extra%20Care%20Sheltered%20Housing%20in%20Cambridgeshire.pdf</a>;</li> <li>• Cambridge City Council Older People’s Housing Strategy 2009 – 2014: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/older-peoples-housing-strategy.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/older-peoples-housing-strategy.pdf</a>;</li> <li>• Cambridge City Council (2009). Private Sector Housing Condition Survey: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/private-sector-house-condition-survey-2009.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/private-sector-house-condition-survey-2009.pdf</a>;</li> <li>• mruk research for Cambridge City Council (2013) Research into House in Multiple Occupation in Cambridge- Research Findings: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/Research%20into%20House%20in%20Multiple%20Occupation%20in%20Cambridge%202013.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/Research%20into%20House%20in%20Multiple%20Occupation%20in%20Cambridge%202013.pdf</a>;</li> <li>• National HMO Lobby (2008). Balanced communities and studentification: Problems and solutions: <a href="http://www.hmolobby.org.uk/">http://www.hmolobby.org.uk/</a>;</li> <li>• Cambridgeshire County Council Research (2011) Housing Development in Cambridgeshire 2001-2011: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Report%20-%20Housing%20Development%20In%20Cambridgeshire%202011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Report%20-%20Housing%20Development%20In%20Cambridgeshire%202011.pdf</a>;</li> <li>• The National Affordable Homes Agency, 721 Housing Quality Indicators (HQI) Form, Version 4 (for NAHP 08-11) published Map 2007 and updated April 2008: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-130.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-130.pdf</a></li> </ul>



Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>• <a href="http://www.gm1housing.co.uk/documents/Design_quality_standards.pdf">http://www.gm1housing.co.uk/documents/Design_quality_standards.pdf</a>;</li> <li>• Cambridge City Council (2008), Affordable Housing SPD (paragraph 26, Page 10-11): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Affordable%20Housing%20SPD.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Affordable%20Housing%20SPD.pdf</a>;</li> <li>• Housing Act 1985 Part X Overcrowding – 326 The Space Standards, Table II: <a href="http://www.legislation.gov.uk/ukpga/1985/68/part/X/data.pdf">http://www.legislation.gov.uk/ukpga/1985/68/part/X/data.pdf</a>;</li> <li>• GLA (2009), London Housing Design Guide: <a href="http://www.lifetimehomes.org.uk/data/files/Reports/londonhousingdesignguidepdf1.pdf">http://www.lifetimehomes.org.uk/data/files/Reports/londonhousingdesignguidepdf1.pdf</a>;</li> <li>• GLA (July 2011) The London Plan: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-550.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-550.pdf</a>;</li> <li>• CABE (2005) What Home Buyers Want: Attitudes and decision making among consumers: <a href="http://webarchive.nationalarchives.gov.uk/20110118095356/http://www.cabe.org.uk/files/what-home-buyers-want.pdf">http://webarchive.nationalarchives.gov.uk/20110118095356/http://www.cabe.org.uk/files/what-home-buyers-want.pdf</a>;</li> <li>• Bartlett K et al. (2002) Consumer Choice in Housing: The beginnings of a housebuyer revolt, Joseph Rowntree Foundation: <a href="http://www.jrf.org.uk/sites/files/jrf/1842631284.pdf">http://www.jrf.org.uk/sites/files/jrf/1842631284.pdf</a>;</li> <li>• HATC (March 2010) Room to swing a cat? The Amount and Use of Space in New Dwellings in London and the South East: <a href="http://www.hatc.co.uk/wp-content/uploads/room_to_swing_a_cat.pdf">http://www.hatc.co.uk/wp-content/uploads/room_to_swing_a_cat.pdf</a>;</li> <li>• GVA Grimley (2010) Draft London Housing Design Guide: Cost and delivery impact assessment, pre-publication draft, London Development Agency: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-180.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-H/RD-H-180.pdf</a></li> </ul> <hr/> <ul style="list-style-type: none"> <li>• <a href="http://www.lifetimehomes.org.uk">www.lifetimehomes.org.uk</a>;</li> <li>• HM Government, Building Regulations Part M Access to and use of buildings (2004, incorporating 2010 amendments): <a href="http://www.legislation.gov.uk/uksi/2010/2214/made">http://www.legislation.gov.uk/uksi/2010/2214/made</a>;</li> <li>• BRE (July 2012) Modelling the current and potential accessibility of the housing stock: <a href="http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Modelling_the_current_and_potential_accessibility_of_the_housing_stock.pdf">http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Modelling_the_current_and_potential_accessibility_of_the_housing_stock.pdf</a>;</li> <li>• BRE (July 2012) Assessing the health benefits of Lifetime Homes:</li> </ul>

**Soundness Test and Key Requirements****Evidence Provided**

- [http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Health\\_benefits\\_of\\_Lifetime\\_Home\\_Standards.PDF](http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Health_benefits_of_Lifetime_Home_Standards.PDF);
- Building Cost Information Service (BCIS) (July 2012) Assessing the cost of Lifetime Homes Standards: [http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Assessing\\_the\\_cost\\_of\\_Lifetime\\_Homes\\_Standards.PDF](http://www.housinglin.org.uk/library/Resources/Housing/OtherOrganisation/Assessing_the_cost_of_Lifetime_Homes_Standards.PDF);
- Levitt Bernstein (July 2012) Analysis of distribution of housing typologies in Public and Private Sector and typical compatibility with the Lifetime Home Standard: [https://www.housinglin.org.uk/\\_assets/Resources/Housing/OtherOrganisation/Analysis\\_of\\_distribution\\_of\\_housing\\_typologies\\_in\\_Public\\_and\\_Private\\_Sector\\_and\\_typical\\_compatibility\\_with\\_the\\_Lifetime\\_Home\\_Standard.PDF](https://www.housinglin.org.uk/_assets/Resources/Housing/OtherOrganisation/Analysis_of_distribution_of_housing_typologies_in_Public_and_Private_Sector_and_typical_compatibility_with_the_Lifetime_Home_Standard.PDF)
- Levitt Bernstein (September 2009) Impact on Site Density of Lifetime Homes: [https://www.housinglin.org.uk/\\_assets/Resources/Housing/OtherOrganisation/Impact\\_on\\_site\\_density\\_of\\_Lifetime\\_Homes.PDF](https://www.housinglin.org.uk/_assets/Resources/Housing/OtherOrganisation/Impact_on_site_density_of_Lifetime_Homes.PDF)
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- Habinteg/JRF (2003), Lifetime Homes: Living well together- achieving sustainable flexible homes in higher density neighbourhoods;
- Cambridge City Council (2009) Developing Affordable Housing Policy Guide: <https://www.cambridge.gov.uk/sites/default/files/documents/Developing-Affordable-Housing-Policy-090716.pdf>
- Cambridgeshire County Council, Joint Strategic Needs Assessment, available at <http://www.cambridgeshirejsna.org.uk/>
- Habinteg Housing Association and London South Bank University (2010) Mind the Step: An estimation of housing needs amongst wheelchair users in England. This document can be accessed at: [https://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&ved=0ahUKEwjUvtTv4\\_7VAhVBPVAKHSDNCv8QFggpMAA&url=https%3A%2F%2Fwww.habinteg.org.uk%2Fdownload.cfm%3Fdoc%3Ddocm93jjm4n450.pdf%26ver%3D537&usg=AFQjCNGO\\_jh6WXY51RP5iierdqQebZ5Uug](https://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&ved=0ahUKEwjUvtTv4_7VAhVBPVAKHSDNCv8QFggpMAA&url=https%3A%2F%2Fwww.habinteg.org.uk%2Fdownload.cfm%3Fdoc%3Ddocm93jjm4n450.pdf%26ver%3D537&usg=AFQjCNGO_jh6WXY51RP5iierdqQebZ5Uug)

- Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation

Soundness Test and Key Requirements	Evidence Provided
	22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3
<p>In rural areas be responsive to local circumstances and plan housing development to reflect local needs, particularly for affordable housing, including through rural exception sites where appropriate (54).</p> <p>In rural areas housing should be located where it will enhance or maintain the vitality of rural communities.</p>	Not appropriate given Cambridge City Council is an urban authority.
<b>Requiring good design (paras 56-68)</b>	
Develop robust and comprehensive policies that set out the quality of development that will be expected for the area (58).	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (design excellence);</li> <li>• Strategic Objective 3 – be of the highest quality, in terms of design excellence and innovation, addressing the development’s impacts upon its surroundings and embracing the principles of sustainable design and construction;</li> <li>• Strategic Objective 5 – protect and, where appropriate, enhance the character and quality of the Cambridge skyline;</li> <li>• Section 7 (Protecting and Enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 55 (Responding to context) – supports development where it is demonstrated that it responds positively to its context;</li> <li>○ Policy 56 (Creating successful places) – Criteria based policy setting out the requirements that need to be integrated into new development to ensure the delivery of attractive, high quality, accessible, inclusive and safe places;</li> <li>○ Policy 57 (Designing new buildings) – criteria based policy for the design of new buildings;</li> <li>○ Policy 58 (Altering and extending existing buildings) – Criteria based policy setting out requirements for the alteration and extension of existing buildings;</li> <li>○ Policy 59 (Designing landscape and the public realm) – criteria based policy to ensure that external spaces, landscape, public realm and boundary treatments are designed as an integral part of new</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>developments;</p> <ul style="list-style-type: none"> <li>○ Policy 60 (Tall buildings and the skyline in Cambridge) – criteria based policy against which proposals for tall buildings will be assessed.</li> <li>● Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<b>Promoting healthy communities (paras 69-77)</b>	
<p>Policies should aim to design places which: promote community interaction, including through mixed-use development; are safe and accessible environments; and are accessible developments (69).</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>● The vision for Cambridge to 2031 (pages 11-12);</li> <li>● Strategic objective 8 – meet the housing needs of the city within its sub-region, delivering an appropriate mix of housing types, sizes and tenures to meet existing and future needs, including affordable housing;</li> <li>● Strategic objective 9 – assist in the creation and maintenance of inclusive, environmentally sustainable communities;</li> <li>● Section 3 (City Centre, Areas of Major Change, Opportunity Areas and Site Specific Proposals): <ul style="list-style-type: none"> <li>○ Policy 13 (Areas of major change and opportunity areas – general principles): bullet point h. requires the creation of active and vibrant places that encourage social interaction and meeting and fostering a sense of community;</li> <li>○ Policy 26 (Site Specific development opportunities).</li> </ul> </li> <li>● Section 6 (Maintaining a balanced supply of housing): <ul style="list-style-type: none"> <li>○ Policy 45 (Affordable housing and dwelling mix) – requires a balanced mix of dwelling sizes, types and tenures to meet projected future household needs;</li> <li>○ Policy 49 (Provision for Gypsies and Travellers);</li> <li>○ Policy 51 (Lifetime Homes and Lifetime Neighbourhoods).</li> </ul> </li> <li>● Section 7 (Protecting and Enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 56 (Creating Successful Places) – requires proposals to meet the principles of inclusive design, in particular meeting the needs of people with disabilities, the elderly and those with young children;</li> <li>○ Policy 59 (Designing landscape and the public realm) – requires design to consider the needs of all users and adopt the principles of inclusive design.</li> </ul> </li> <li>● Section 9 (Providing the infrastructure to Support Development): <ul style="list-style-type: none"> <li>○ Policy 80 (Supporting sustainable access to development) – seeks access to sustainable modes whilst</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>ensuring accessibility for those with impaired mobility;</p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<p>Policies should plan positively for the provision and use of shared space, community facilities and other local services (70).</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic Objective 12 – promote social cohesion and sustainability and a high quality of life by maintaining and enhancing provision for open space, sports and recreation, community and leisure facilities, including arts and cultural venues that serve Cambridge and the sub-region;</li> <li>• Section 7 (Protecting and enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 67 (Protection of open space) – seeks to protect open space from development proposals that would result in the loss of open space of environmental and/or recreational importance;</li> <li>○ Policy 68 (Open space and recreation provision through new development) – sets requirements in relation to the provision of open space and recreation facilities as part of new developments;</li> </ul> </li> <li>• Section 8 (Services and Local Facilities): <ul style="list-style-type: none"> <li>○ Policy 73 (Development and change of use in district and local and neighbourhood centres);</li> <li>○ Policy 73 (Community, sports and leisure facilities) – considers provision of new facilities as well as protection of existing facilities;</li> <li>○ Policy 74 (Education facilities) – considers the provision of new or enhanced facilities;</li> <li>○ Policy 75 (Healthcare facilities) – considers the provision of new or enhanced healthcare facilities;</li> <li>○ Policy 76 (Protection of public houses) – identifies and protects safeguarded public houses from redevelopment.</li> </ul> </li> <li>• Section 9 (Providing infrastructure to support development): <ul style="list-style-type: none"> <li>○ Policy 85 (Infrastructure delivery, planning and obligations and the Community Infrastructure Levy) – sets the approach to seeking developer contributions for the provision of infrastructure including education, healthcare, leisure and recreation facilities, community and social facilities, cultural facilities, green infrastructure and open space.</li> </ul> </li> <li>• Appendix B (proposals schedule) which allocated new sites for development and Appendix C (designations schedule) which identifies existing sites for protection;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</p>
<p>Identify specific needs and quantitative or qualitative deficits or surpluses of open space, sports and recreational facilities; and set locally derived standards to provide these (73).</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic Objective 12 – promote social cohesion and sustainability and a high quality of life by maintaining and enhancing provision for open space, sports and recreation, community and leisure facilities, including arts and cultural venues that serve Cambridge and the sub-region;</li> <li>• Section 7 (Protecting and enhancing the character of Cambridge: <ul style="list-style-type: none"> <li>○ Policy 67 (Protection of open space) – seeks to protect open space from development proposals that would result in the loss of open space of environmental and/or recreational importance;</li> <li>○ Policy 68 (Open space and recreation provision through new development) – sets requirements in relation to the provision of open space and recreation facilities as part of new developments;</li> </ul> </li> <li>• Cambridge City Council (2011). Open Space and Recreation Strategy: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/open-space-and-recreation-strategy-2011.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/open-space-and-recreation-strategy-2011.pdf</a>;</li> <li>• Cambridgeshire Horizons (2011). Cambridgeshire Green Infrastructure Strategy: <a href="https://www.cambridge.gov.uk/sites/default/files/green-infrastructure-strategy.pdf">https://www.cambridge.gov.uk/sites/default/files/green-infrastructure-strategy.pdf</a></li> </ul> <hr/> <p>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</p>
<p>Enable local communities, through local and neighbourhood plans, to identify special protection green areas of particular importance to them – ‘Local Green Space’ (76-78).</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 7 (Protecting and enhancing the character of Cambridge: <ul style="list-style-type: none"> <li>○ Policy 67 (Protection of open space) – seeks to protect open space from development proposals that would result in the loss of open space of environmental and/or recreational importance.</li> </ul> </li> <li>• Cambridge Local Plan Towards 2031 – Issues and Options 2, Part 2. Chapter L (Site Designations) asked whether there were any open spaces within Cambridge that should be considered for designation as a Local Green Space;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit</li> </ul>

Soundness Test and Key Requirements	Evidence Provided	
	trails for policy development in Appendix 3	
<b>1. Protecting Green Belt land (paras 79-92)</b>		
<p>Local planning authorities should plan positively to enhance the beneficial use of the Green Belt, such as looking for opportunities to provide access; to provide opportunities for outdoor sport and recreation; to retain and enhance landscapes, visual amenity and biodiversity; or to improve damaged and derelict land. (81)</p> <p>Local planning authorities with Green Belts in their area should establish Green Belt boundaries in their Local Plans which set the framework for Green Belt and settlement policy. (83)</p> <p>When drawing up or reviewing Green Belt boundaries local planning authorities should take account of the need to promote sustainable patterns of development. (84)</p> <p>Boundaries should be set using ‘physical features likely to be permanent’ amongst other things (85)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic objective 6 – protect and enhance the landscape setting of the city, which comprises the Cambridge Green Belt, the green corridors penetrating into the urban area, the established network of multi-functional green spaces, and tree canopy cover in the city;</li> <li>• The Spatial Strategy for Cambridge recognises the important role that the Cambridge Green Belt continues to play;</li> <li>• Policy 4 (The Cambridge Green Belt) and supporting text paragraphs 2.49 – 2.56 (pages 28-30).</li> <li>• Cambridge City Council (2002): Inner Green Belt Boundary Study 2002: <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/Inner%20Green%20Belt%20Boundary%20Study%2002%20pdf%20version%2024.4.05.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/Inner%20Green%20Belt%20Boundary%20Study%2002%20pdf%20version%2024.4.05.pdf</a>;</li> <li>• LDA (2002): Cambridge Green Belt Study: <a href="https://www.scams.gov.uk/content/cambridge-green-belt-study">https://www.scams.gov.uk/content/cambridge-green-belt-study</a></li> <li>• The 2003 Cambridge Landscape Character Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf</a>;</li> <li>• Cambridge City Council (May 2012): Inner Green Belt Appraisal: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-appraisal-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-appraisal-2012.pdf</a>;</li> <li>• Cambridge City Council (December 2012): Inner Green Belt Boundary Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-boundary-study-december-2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/inner-green-belt-boundary-study-december-2012.pdf</a>;</li> <li>• Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review: <a href="https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf">https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf</a>;</li> <li>• Cambridge City Council and South Cambridgeshire District Council (May 2013). <a href="#">Cambridge Local Plan 2014: Reviewing the Development Strategy for the Cambridge Area: Joint Sustainability Appraisal</a></li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation</li> </ul>	

Soundness Test and Key Requirements	Evidence Provided
	22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)" - The audit trails for policy development in Appendix 3
<b>Meeting the challenge of climate change, flooding and coastal change (paras 93-108)</b>	
Adopt proactive strategies to mitigate and adapt to climate change taking full account of flood risk, coastal change and water supply and demand considerations. (94)	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic Objective 1 – contribute to the vision of Cambridge as an environmentally sustainable city, where it is easy for people to make a transition to a low carbon lifestyle. This means making best use of energy (including community energy projects), water and other natural resources, securing radical reductions in carbon emissions, minimising environmental impact and being capable of adapting to the impacts of climate change;</li> <li>• Strategic Objective 2 - Be highly water efficient, contribute to overall flood risk reduction through water sensitive urban design, and help to improve the quality of the River Cam and other water features in the city;</li> <li>• Strategic Objective 3 – be of the highest quality, in terms of design excellence and innovation, addressing the development’s impacts upon its surroundings and embracing the principles of sustainable design and construction;</li> <li>• Section 4 (Responding to climate change and managing resources): <ul style="list-style-type: none"> <li>○ Policy 27: (Carbon reduction, community energy networks, sustainable design and construction, and water use) – sets standards for sustainable design and construction with reference to the Code for Sustainable Homes and BREEAM, as well as specific standards related to water efficiency;</li> <li>○ Policy 30 (Energy efficiency improvements in existing dwellings) – requires applications for works to existing homes to be accompanied by cost effective energy efficiency measures to enhance the performance of the whole house.</li> </ul> </li> <li>• Element Energy for Cambridge City Council. (2010). Decarbonising Cambridge Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf</a>;</li> <li>• Cambridge Water Company Water Resources Management Plan (2010): <a href="https://www.cambridge.gov.uk/sites/default/files/documents/rd-cc-100.pdf">https://www.cambridge.gov.uk/sites/default/files/documents/rd-cc-100.pdf</a></li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Cambridge Water Cycle Strategy Phase 1 (2008):</li> </ul>



Soundness Test and Key Requirements	Evidence Provided
	<p><a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%201%202008.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%201%202008.pdf</a>; and Phase 2 (2011): <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%202%202011.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%202%202011.pdf</a>;</p> <ul style="list-style-type: none"> <li>Cambridge Water Draft Water Resources Management Plan (2013): <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/Cambridge%20Water%20Draft.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/Cambridge%20Water%20Draft.pdf</a></li> </ul>
<p>Help increase the use and supply of renewable and low carbon energy through a strategy, policies maximising renewable and low carbon energy, and identification of key energy sources. (97)</p>	<p>Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</p> <p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>The vision for Cambridge to 2031 (pages 11-12);</li> <li>Strategic Objective 1 – contribute to the vision of Cambridge as an environmentally sustainable city, where it is easy for people to make a transition to a low carbon lifestyle. This means making best use of energy (including community energy projects), water and other natural resources, securing radical reductions in carbon emissions, minimising environmental impact and being capable of adapting to the impacts of climate change;</li> <li>Section 4 (Responding to climate change and managing resources): <ul style="list-style-type: none"> <li>Policy 27: (Carbon reduction, community energy networks, sustainable design and construction, and water use) – identifies strategic district heating area in the city centre;</li> <li>Policy 29: (Renewable and low carbon energy generation)</li> </ul> </li> <li>Element Energy for Cambridge City Council. (2010). Decarbonising Cambridge Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf</a>;</li> <li>Aecom (2011). East of England Renewable and Low Carbon Energy Capacity Study: <a href="https://www.scambs.gov.uk/sites/default/files/documents/1667-east-england-renewable-capacity-report.pdf">https://www.scambs.gov.uk/sites/default/files/documents/1667-east-england-renewable-capacity-report.pdf</a>;</li> <li>Camco (2012). Cambridgeshire Renewables Infrastructure Framework – Baseline Data, Opportunities and Constraints: <a href="http://www.sustainabilityeast.org.uk/index.php?option=com_docman&amp;task=doc_download&amp;gid=285&amp;Itemid=62">http://www.sustainabilityeast.org.uk/index.php?option=com_docman&amp;task=doc_download&amp;gid=285&amp;Itemid=62</a>;</li> </ul>

- Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation

Soundness Test and Key Requirements	Evidence Provided
	<p>22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</p>
<p>Minimise vulnerability to climate change and manage the risk of flooding (99)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic Objective 1 – contribute to the vision of Cambridge as an environmentally sustainable city, where it is easy for people to make a transition to a low carbon lifestyle. This means making best use of energy (including community energy projects), water and other natural resources, securing radical reductions in carbon emissions, minimising environmental impact and being capable of adapting to the impacts of climate change;</li> <li>• Strategic Objective 2 - Be highly water efficient, contribute to overall flood risk reduction through water sensitive urban design, and help to improve the quality of the River Cam and other water features in the city;</li> <li>• Section 4 (Responding to climate change and managing resources): <ul style="list-style-type: none"> <li>○ Policy 27: (Carbon reduction, community energy networks, sustainable design and construction, and water use) – requires all developments to be designed to be adaptable to our changing climate both in terms of building design and wider landscape setting;</li> <li>○ Policy 31 (Integrated water management and the water cycle) – sets out the requirement for development to adopt a water sensitive urban design approach to new development, in keeping with the draft national SUDs standards;</li> <li>○ Policy 32 (Flood Risk) – sets specific detailed requirements relating to flood risk from development and flood risk to the development.</li> </ul> </li> <li>• Draft National Standards for sustainable drainage systems: Designing, constructing, operating and maintaining drainage for surface runoff, DEFRA (2011): <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/82421/suds-consult-annexa-national-standards-111221.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/82421/suds-consult-annexa-national-standards-111221.pdf</a>;</li> <li>• Cambridgeshire Green Infrastructure Strategy (2011): <a href="https://www.scamb.gov.uk/sites/www.scamb.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf">https://www.scamb.gov.uk/sites/www.scamb.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf</a>;</li> <li>• The National Flood and Coastal Erosion Risk Management Strategy for England (2011): <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/228898/9780108510366.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/228898/9780108510366.pdf</a></li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>• Environment Agency, Anglian River Basin Management Plan (2009): <a href="http://www.environment-agency.gov.uk/research/planning/124725.aspx">http://www.environment-agency.gov.uk/research/planning/124725.aspx</a>;</li> <li>• Living roofs and walls technical report: supporting London Plan Policy, Greater London Authority (2008): <a href="https://www.london.gov.uk/sites/default/files/living-roofs.pdf">https://www.london.gov.uk/sites/default/files/living-roofs.pdf</a></li> <li>• Cambridge and Milton Surface Water Management Plan (2011): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-and-milton-surface-water-management-plan.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-and-milton-surface-water-management-plan.pdf</a>;</li> <li>• Cambridge Water Cycle Strategy Phase 1 (2008): <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%201%202008.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%201%202008.pdf</a>; and Phase 2 (2011): <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%202%202011.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Water%20Cycle%20Strategy%20-%20Phase%202%202011.pdf</a>;</li> <li>• Cambridge and South Cambridgeshire Level 1 Strategic Flood Risk Assessment (2010): <a href="https://www.cambridge.gov.uk/sites/default/files/docs/CCC_SFRA_Report_Text.pdf">https://www.cambridge.gov.uk/sites/default/files/docs/CCC_SFRA_Report_Text.pdf</a></li> <li>• Great Ouse Catchment Flood Management Plan (2010): <a href="https://www.gov.uk/government/publications/great-ouse-catchment-flood-management-plan">https://www.gov.uk/government/publications/great-ouse-catchment-flood-management-plan</a> <ul style="list-style-type: none"> <li>• Cambridge City Council (2014) Cambridge Local Plan 2014 Site Allocations; Flood Risk Sequential Test Evidence Report;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</li> </ul> </li> </ul>
Manage risk from coastal change (106)	Not applicable for Cambridge
<b>Conserving and enhancing the natural environment (paras 109-125)</b>	
Protect valued landscapes (109)	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The vision for Cambridge to 2031 (pages 11-12);</li> <li>○ Strategic Objective 6 – protect and enhance the landscape setting of the city, which comprises the</li> </ul> </li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>Cambridge Green Belt, the green corridors penetrating into the urban area, the established network of multi-functional green spaces, and tree canopy cover in the city;</p> <ul style="list-style-type: none"> <li>○ Strategic Objective 7: Protect and enhance the city’s biodiversity, network of habitats and geodiversity</li> <li>○ Policy 4 (The Cambridge Green Belt) – relates to the function of the Cambridge Green Belt to maintain and enhance the quality of its setting;</li> <li>○ Policy 7 (The River Cam);</li> <li>○ Policy 8 (Setting of the city) – relates to the need for development on the urban edge to respond to, conserve and enhance the landscape setting of the city.</li> </ul> <ul style="list-style-type: none"> <li>● Section 7 (Protecting and enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 67 (Protection of open space) – includes protection of sites of environmental importance;</li> <li>○ Policy 69 (Protection of sites of local nature conservation importance);</li> <li>○ Policy 70 (Protection of priority species and habitats);</li> <li>○ Policy 71 (Trees)</li> </ul> </li> <li>● The 2003 Cambridge Landscape Character Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf</a>;</li> <li>● Cambridgeshire Green Infrastructure Strategy (2011): <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf</a>;</li> <li>● Cambridge City Council (2006). Cambridge City Nature Conservation Strategy 2006: <a href="https://www.cambridge.gov.uk/sites/default/files/documents/Nature-Conservation-Strategy_0.pdf">https://www.cambridge.gov.uk/sites/default/files/documents/Nature-Conservation-Strategy_0.pdf</a></li> <li>● Cambridge City Council Wildlife Sites Register 2005;</li> <li>● Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</li> </ul>
Prevent unacceptable risks from pollution and land instability (109)	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>● The vision for Cambridge to 2031;</li> <li>● Strategic Objective 1 – contribute to the vision of Cambridge as an environmentally sustainable city, where it is easy for people to make a transition to a low carbon lifestyle. This means making best use of energy (including community energy projects), water and other natural resources, securing radical reductions in</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>carbon emissions, minimising environmental impact and being capable of adapting to the impacts of climate change;</p> <ul style="list-style-type: none"> <li>• Strategic Objective 15 – promote a safe and healthy environment, minimising the impacts of development and ensuring quality of life and place.</li> <li>• Section 4 (Climate Change and Managing resources): <ul style="list-style-type: none"> <li>○ Policy 31 (Integrated water management and the water cycle) – seeks to minimise the risk of pollution of watercourses and groundwater from runoff from developments;</li> <li>○ Policy 33 (Contaminated land);</li> <li>○ Policy 34 (Light pollution control);</li> <li>○ Policy 35: Protection of human health from noise and vibration);</li> <li>○ Policy 36 (Air quality, odour and dust);</li> <li>○ Policy 37: Cambridge Airport Public Safety Zone and Air Safeguarding Zones;</li> <li>○ Policy 38: Hazardous installations.</li> </ul> </li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</li> </ul>
<p>Planning policies should minimise impacts on biodiversity and geodiversity (117)</p> <p>Planning policies should plan for biodiversity at a landscape-scale across local authority boundaries (117)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy): <ul style="list-style-type: none"> <li>○ The vision for Cambridge to 2031 (pages 11-12);</li> <li>○ Strategic Objective 6 – protect and enhance the landscape setting of the city, which comprises the Cambridge Green Belt, the green corridors penetrating into the urban area, the established network of multi-functional green spaces, and tree canopy cover in the city;</li> <li>○ Strategic Objective 7: Protect and enhance the city’s biodiversity, network of habitats and geodiversity</li> <li>○ Policy 7 (The River Cam);</li> <li>○ Policy 8 (Setting of the city) – relates to the need for development on the urban edge to respond to, conserve and enhance the landscape setting of the city.</li> </ul> </li> <li>• Section 3 (City Centre, areas of major change, opportunity areas and site specific proposals): <ul style="list-style-type: none"> <li>○ Policy 26 (Site specific development opportunities) – includes criteria related to protection and enhancement of biodiversity;</li> </ul> </li> <li>• Section 7 (Protecting and enhancing the character of Cambridge):</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>○ Policy 69 (Protection of sites of local nature conservation importance);</li> <li>○ Policy 70 (Protection of priority species and habitats);</li> <li>○ Policy 71 (Trees)</li> <li>● The 2003 Cambridge Landscape Character Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/cambridge-landscape-character-assessment-2003.pdf</a>;</li> <li>● Cambridgeshire Green Infrastructure Strategy (2011): <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Cambridgeshire%20Green%20Infrastructure%20Strategy%202011.pdf</a>;</li> <li>● Cambridge City Council (2006). Cambridge City Nature Conservation Strategy 2006: <a href="https://www.cambridge.gov.uk/sites/default/files/documents/Nature-Conservation-Strategy_0.pdf">https://www.cambridge.gov.uk/sites/default/files/documents/Nature-Conservation-Strategy_0.pdf</a></li> <li>● Cambridge City Council Wildlife Sites Register 2005;</li> <li>● Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development in Appendix 3</li> </ul>
<b>Conserving and enhancing the historic environment (paras 126-141)</b>	
<p>Include a positive strategy for the conservation and enjoyment of the historic environment, including heritage assets most at risk (126)</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>● The vision for Cambridge to 2031 (pages 11-12);</li> <li>● Strategic Objective 4 – contribute to the positive management of change in the historic environment, protecting, enhancing and maintaining the unique qualities and character of Cambridge, including the River Cam corridor, the city’s wider landscape and setting, and its designated and undesignated heritage assets for the future;</li> <li>● Strategic Objective 5 – protect and, where appropriate, enhance the character and quality of the Cambridge skyline. <ul style="list-style-type: none"> <li>○ Policy 4 (The Cambridge Green Belt) – relates to the function of the Cambridge Green Belt to maintain and enhance the quality of its setting;</li> <li>○ Policy 7 (The River Cam);</li> </ul> </li> <li>● Policy 8 (Setting of the city) – relates to the need for development on the urban edge to respond to, conserve and enhance the landscape setting of the city;</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<ul style="list-style-type: none"> <li>• Section 7 (Protecting and enhancing the character of Cambridge): <ul style="list-style-type: none"> <li>○ Policy 58 (Altering and extending existing buildings) – consideration given to the setting, character and appearance of listed buildings, conservation areas and local heritage assets;</li> <li>○ Policy 61 (Conservation and enhancement of Cambridge’s historic environment);</li> <li>○ Policy 62 (Local heritage assets);</li> <li>○ Policy 63 (works to a heritage asset to address climate change).</li> </ul> </li> <li>• Appendix G: Local heritage assets criteria and list</li> <li>• Various conservation area appraisals for Cambridge: <a href="https://www.cambridge.gov.uk/conservation-areas">https://www.cambridge.gov.uk/conservation-areas</a>;</li> <li>• Historic Core Area Appraisal (2006): <a href="https://www.cambridge.gov.uk/historic-core-appraisal">https://www.cambridge.gov.uk/historic-core-appraisal</a>;</li> <li>• Various suburbs and approaches studies: <a href="https://www.cambridge.gov.uk/suburbs-and-approaches">https://www.cambridge.gov.uk/suburbs-and-approaches</a>;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” - The audit trails for policy development in Appendix 3</li> </ul>
<b>Facilitating the sustainable use of minerals (paras 142-149)</b>	
<p>It is important that there is a sufficient supply of material to provide the infrastructure, buildings, energy and goods that the country needs. However, since minerals are a finite natural resource, and can only be worked where they are found, it is important to make best use of them to secure their long-term conservation (142)</p> <p>Minerals planning authorities should plan for a steady and adequate supply of industrial materials (146)</p>	<p>Not applicable as Cambridge City Council is not a Minerals Planning Authority.</p>
<p><b>Justified:</b> <i>The plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence.</i></p> <p>To be ‘justified’ a DPD needs to be:</p> <ul style="list-style-type: none"> <li>• Founded on a robust and credible evidence base involving: research / fact finding demonstrating how the choices made in the plan are backed up by facts; and evidence of participation of the local community and others having a stake in the area.</li> </ul>	

**Soundness Test and Key Requirements****Evidence Provided**

- The most appropriate strategy when considered against reasonable alternatives.

*Participation*

Has the consultation process allowed for effective engagement of all interested parties?

- Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) – this includes details of the consultation undertaken at each stage of preparation of the Local Plan, and summaries of representations received to each stage of consultation. In summary:
  - At each stage of consultation:
    - Statutory consultees and other stakeholders that were formally notified of the consultation;
    - Public notice were placed in the local press;
    - Articles about each stage of consultation were included in the Council’s Cambridge Matters magazine, which goes to every household in the city;
    - All documents were made available online and in the Council’s customer service centre;
    - Exhibitions were held across the City and in some cases joint exhibitions were held with South Cambridgeshire District Council;
  - Consultation on the Issues and Options Report took place between 15 June to 27 July 2012. Over 11,000 representations were received to the Issues and Options Report and its accompanying Sustainability Appraisal from 858 respondents;
  - Consultation on the Issues and Options 2 Reports took place between 7 January to 18 February 2013. A total of 6,432 representations were received to the Issues and Options 2 consultation, of which 5,224 were to the Part 1 (Joint consultation on the development strategy, and site options on the edge of Cambridge) document and 1,208 were to the Part 2 (site allocations within Cambridge) document. A total of 28 representations were received to the Sustainability Appraisal, of which 30 were made to the appraisal of the Part 1 document, and 8 were made to the appraisal of the Part 2 document;
  - Consultation on the Proposed Submission Draft Local Plan took place between 19 July and 30 September 2013. Around 3,000 consultation responses were received to the Proposed Submission Draft Local Plan and 9 representations were made to its accompanying Sustainability Appraisal.
- At the start of the Review of the Local Plan, a Consultation and Community Engagement Strategy for the Local Plan Review was drawn up and approved by Councillors at a meeting of Development Plan Scrutiny Sub Committee on the 15 November 2011. This document set out the approach to consultation and community engagement from the early stages of the review process:  
<http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&MId=675&Ver=4>
- This document was carried forward into the Cambridge City Council (2013). Statement of Community



Soundness Test and Key Requirements	Evidence Provided
	<p>Involvement:</p> <p><a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Statement_of_Community_Involvement.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Statement_of_Community_Involvement.pdf</a></p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013);</li> <li>• Written Reports from Local Plan Workshops undertaken between December 2011 and February 2012, with councillors, stakeholders, developers, agents and residents' associations: <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a>;</li> <li>• Equalities Impact Assessment of the Cambridge Local Plan 2014</li> </ul>
<p><i>Research / fact finding</i></p> <p>Is the plan justified by a sound and credible evidence base? What are the sources of evidence? How up to date, and how convincing is it?</p> <p>What assumptions were made in preparing the DPD? Were they reasonable and justified?</p>	<ul style="list-style-type: none"> <li>• A list of the evidence base documents used to inform the development of the Cambridge Local Plan 2014 is available as part of the Examination Library. This library also contains links to each of the committees at which the various stages of Plan preparation were considered. The library is available on the Council’s website at: <a href="https://www.cambridge.gov.uk/local-plan-core-documents-library">https://www.cambridge.gov.uk/local-plan-core-documents-library</a></li> <li>• The audit trails for policy development also set out the evidence base used to inform policy development for each section of the Local Plan, and these are available in the document “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”;</li> <li>• The Cambridge Local Plan Towards 2031: Issues and Options Report (2012) set out the key evidence base that had informed the identification of policy options: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf</a></li> <li>• The Sustainability Appraisal process and consultation stages have also fed into the development of the Proposed Submission Draft Local Plan as set out in the audit trails for policy development in Appendix 3 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</li> </ul>
<p><i>Alternatives</i></p> <p>Can it be shown that the LPA’s chosen approach is the most appropriate given the reasonable alternatives? Have the reasonable alternatives been considered and is there a</p>	<ul style="list-style-type: none"> <li>• The Cambridge Local Plan Towards 2031: Issues and Options Report (2012) set out alternative policy options for those issues where it was considered appropriate to identify reasonable alternatives: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf</a></li> <li>• The audit trails for policy development which sets out the justification for policy development as well as</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
<p>clear audit trail showing how and why the preferred approach was arrived at? Where a balance had to be struck in taking decisions between competing alternatives, is it clear how and why the decisions were taken?</p> <p>Does the sustainability appraisal show how the different options perform and is it clear that sustainability considerations informed the content of the DPD from the start?</p>	<p>setting out the evidence base used to inform policy development for each section of the Local Plan are available in the document “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p> <ul style="list-style-type: none"> <li>• The Sustainability Appraisal played an important role in analysing alternative options, helping feed into the choice of the preferred option to take forward into the Proposed Submission Local Plan. For more information see: <ul style="list-style-type: none"> <li>○ May 2012 – Interim SA of the Issues and Options Report, carried out by URS Limited (made available for consultation at the same time as the Issues and Options Report);</li> <li>○ Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State, Sections 4.2 (Appraisal of the Development Strategy including Broad Locations for Development) and 4.5 (reasons for selecting the preferred approach to take forward into the Proposed Submission Local Plan).</li> </ul> </li> <li>• Meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634</a>;</li> <li>• Committee Reports section of the Examination Library: <a href="https://www.cambridge.gov.uk/local-plan-core-documents-library">https://www.cambridge.gov.uk/local-plan-core-documents-library</a>.</li> </ul>
<p><b>Effective:</b> <i>the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.</i></p> <p>To be ‘effective’ a DPD needs to:</p> <ul style="list-style-type: none"> <li>• Be deliverable</li> <li>• Demonstrate sound infrastructure delivery planning</li> <li>• Have no regulatory or national planning barriers to its delivery</li> <li>• Have delivery partners who are signed up to it</li> <li>• Be coherent with the strategies of neighbouring authorities</li> <li>• Demonstrate how the Duty to Co-operate has been fulfilled</li> <li>• Be flexible</li> </ul>	

Soundness Test and Key Requirements	Evidence Provided
<ul style="list-style-type: none"> <li>Be able to be monitored</li> </ul>	
<p><i>Deliverable and Coherent</i></p> <ul style="list-style-type: none"> <li>Is it clear how the policies will meet the Plan’s vision and objectives? Are there any obvious gaps in the policies, having regard to the objectives of the DPD?</li> <li>Are the policies internally consistent?</li> <li>Are there realistic timescales related to the objectives?</li> <li>Does the DPD explain how its key policy objectives will be achieved?</li> </ul>	<ul style="list-style-type: none"> <li>Cambridge Local Plan 2014: Proposed Submission, Section 2 (The Spatial Strategy), 15 Strategic Objectives (pages 12 – 13);</li> </ul> <p>Each subsequent section of the plan begins with an introduction setting out how the policies in the plan aim to support the Vision and deliver the strategic objectives.</p> <ul style="list-style-type: none"> <li>Cambridge Local Plan 2014: Proposed Submission, Appendix M (Monitoring and Implementation) – considers how policies will be implemented including identification of delivery mechanisms and partners.</li> </ul> <p><b>Support of relevant agencies:</b></p> <ul style="list-style-type: none"> <li>Representations to the Cambridge Local Plan Towards 2031 Issues and Options Report and Cambridge Local Plan 2014: Proposed Submission;</li> <li>Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013).</li> </ul> <p><b>Local Development Scheme:</b> Cambridge Local Development Scheme (2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf</a></p>
<p><i>Infrastructure Delivery</i></p> <ul style="list-style-type: none"> <li>Have the infrastructure implications of the policies clearly been identified?</li> <li>Are the delivery mechanisms and timescales for implementation of the policies clearly identified?</li> <li>Is it clear who is going to deliver the required infrastructure and does the timing of the provision complement the timescale of the policies?</li> </ul>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>Section 9 (Providing the infrastructure to support development) <ul style="list-style-type: none"> <li>Policy 85 (Infrastructure delivery, planning obligations and the Community Infrastructure Levy)</li> </ul> </li> <li>Cambridge Local Plan 2014: Proposed Submission, Appendix M (Monitoring and Implementation) – considers how policies will be implemented including identification of delivery mechanisms and partners.</li> <li>Cambridge CIL Draft Charging Schedule (October 2013): <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Draft%20Charging%20Schedule%2015102013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Draft%20Charging%20Schedule%2015102013.pdf</a>;</li> <li>Cambridge City Council (2014). Draft Planning Obligations Supplementary Planning Document;</li> <li>The audit trails for policy development also give consideration to delivery and implementation and are</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
	<p>available in the document “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p> <p><b>Infrastructure Delivery Planning:</b></p> <ul style="list-style-type: none"> <li>• Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Study 2012: <a href="https://www.cambridge.gov.uk/public/ldf/CIL/Appendix%20B%20-%20Infrastructure%20Delivery%20Study%20FINAL%20REPORT%20and%20Appendices.pdf">https://www.cambridge.gov.uk/public/ldf/CIL/Appendix%20B%20-%20Infrastructure%20Delivery%20Study%20FINAL%20REPORT%20and%20Appendices.pdf</a></li> <li>• Cambridge City Council and South Cambridgeshire District Council Infrastructure Delivery Study Update 2013: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Infrastructure%20Delivery%20StudyUpdate%20%28Final%20Report%20Amended%20with%20Appendices%29.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Infrastructure%20Delivery%20StudyUpdate%20%28Final%20Report%20Amended%20with%20Appendices%29.pdf</a>;</li> <li>• Dixon Searle (2013) Cambridge City Council Local Plan – Community Infrastructure Levy Viability Assessment: <a href="https://www.cambridge.gov.uk/public/ldf/CIL/Cambridge%20City%20Council%20CILViability%20Study%20Final%20Report%20%26%20Appen.pdf">https://www.cambridge.gov.uk/public/ldf/CIL/Cambridge%20City%20Council%20CILViability%20Study%20Final%20Report%20%26%20Appen.pdf</a>;</li> <li>• Dixon Searle (2013) Small Sites Affordable Housing Viability Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20City%20Council%20-%20SmallSites%20Affordable%20Housing%20Viability%20Incl%20Appendices.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20City%20Council%20-%20SmallSites%20Affordable%20Housing%20Viability%20Incl%20Appendices.pdf</a>;</li> <li>• Dixon Searle (2013) Cambridge City Council Local Plan – SHLAA and Potential Site Allocations High Level Viability Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/SHLAA%20High%20Level%20Viability%20Assessment%202013.pdf</a>;</li> </ul> <p><b>Support of relevant agencies:</b></p> <ul style="list-style-type: none"> <li>• Representations to the Cambridge Local Plan Towards 2031 Issues and Options Report and Cambridge Local Plan 2014: Proposed Submission;</li> <li>• Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>• Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013).</li> </ul>
<i>Co-ordinated Planning</i>	Cambridge Local Plan 2014: Proposed Submission:

Soundness Test and Key Requirements	Evidence Provided
<p>Does the DPD reflect the concept of spatial planning? Does it go beyond traditional land use planning by bringing together and integrating policies for development and the use of land with other policies and programmes from a variety of agencies / organisations that influence the nature of places and how they function?</p>	<ul style="list-style-type: none"> <li>• Section 2 (The Spatial Strategy) – paragraphs 2.21 – 2.37 set out the joint spatial approach for Cambridge and its sub-region (Cambridge City Council and South Cambridgeshire District Council’s joint administrative areas);</li> <li>• Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>• Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013);</li> <li>• Representations to the Cambridge Local Plan Towards 2031 Issues and Options Report and Cambridge Local Plan 2014: Proposed Submission.</li> <li>• The inter-relationship between Cambridge and South Cambridgeshire has meant a joint approach has been taken to reviewing the development strategy for the Cambridge area from the outset of plan development. This approach was agreed at a meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634</a></li> <li>• Cambridgeshire County Council: Draft Transport Strategy for Cambridge and South Cambridgeshire (2013): <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf</a></li> <li>• Cambridgeshire County Council (2013). <a href="#">Cambridge Sub Regional Transport Modelling Report for Cambridge and South Cambridgeshire Local Plans</a></li> </ul>
<p><i>Flexibility</i></p> <ul style="list-style-type: none"> <li>• Is the DPD flexible enough to respond to a variety of, or unexpected changes in, circumstances?</li> <li>• Does the DPD include the remedial actions that will be taken if the policies need adjustment?</li> </ul>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Appendix M (Monitoring and Implementation) – sets out the monitoring strategy for each policy within the plan, identifies delivery mechanisms and partners, a risk analysis and action to be taken to minimise risk.</li> <li>• Cambridge City Council Annual Monitoring Reports: <a href="https://www.cambridge.gov.uk/annual-monitoring-reports">https://www.cambridge.gov.uk/annual-monitoring-reports</a>.</li> <li>• Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) – Part 3 sets out the Sustainability baseline for appraisal of the plan</li> </ul>
<p><i>Co-operation</i></p> <ul style="list-style-type: none"> <li>• Is there sufficient evidence to demonstrate that the Duty to Co-operate has been</li> </ul>	<ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013);</li> <li>• Appendix M (Monitoring and Implementation) – sets out the monitoring strategy for each policy within the plan, identifies delivery mechanisms and partners, a risk analysis and action to be taken to minimise risk.</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
<p>undertaken appropriately for the plan being examined?</p> <ul style="list-style-type: none"> <li>• Is it clear who is intended to implement each part of the DPD? Where the actions required are outside the direct control of the LPA, is there evidence that there is the necessary commitment from the relevant organisation to the implementation of the policies?</li> </ul>	<ul style="list-style-type: none"> <li>• A series of workshops were held between December 2011 and February 2012 with Councillors, stakeholders, developers, agents and residents associations. These helped to identify issues and concerns for consideration as part of the Local Plan review. Written reports of these workshops and a summary document can be found at <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a>;</li> <li>• Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review: <a href="https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf">https://www.scambs.gov.uk/sites/www.scambs.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf</a></li> <li>• Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>• Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012): <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scamb-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scamb-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc</a></li> <li>• Report to Joint Strategic Transport and Spatial Planning Meeting regarding progress with the Cambridge and South Cambridgeshire Local Pan Reviews (March 2012): <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scamb-ccc-strategic-transport-spatial-planning-group/2012-03-29/Minutes/4336/120329.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scamb-ccc-strategic-transport-spatial-planning-group/2012-03-29/Minutes/4336/120329.doc</a></li> </ul>
<p><i>Monitoring</i></p> <ul style="list-style-type: none"> <li>• Does the DPD contain targets, and milestones which relate to the delivery of the policies, (including housing trajectories where the DPD contains housing allocations)?</li> <li>• Is it clear how targets are to be measured (by when, how and by whom) and are these linked to the production of the annual monitoring report?</li> <li>• Is it clear how the significant effects identified in the sustainability appraisal report will be taken forward in the ongoing monitoring of the implementation of the plan, through the annual</li> </ul>	<ul style="list-style-type: none"> <li>• Appendix M (Monitoring and Implementation) – sets out the monitoring strategy for each policy within the plan, identifies delivery mechanisms and partners, a risk analysis and action to be taken to minimise risk;</li> <li>• Cambridge City Council Annual Monitoring Reports: <a href="https://www.cambridge.gov.uk/annual-monitoring-reports">https://www.cambridge.gov.uk/annual-monitoring-reports</a>;</li> <li>• Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) – Part 3 sets out the Sustainability baseline for appraisal of the plan, while Section 4.8 provides information on the monitoring strategy.</li> </ul>

Soundness Test and Key Requirements	Evidence Provided
monitoring report?	
<p><b><i>Consistent with national policy: the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.</i></b></p>	
<p>The DPD should not contradict or ignore national policy. Where there is a departure, there must be clear and convincing reasoning to justify the approach taken.</p>	
<ul style="list-style-type: none"> <li>• Does the DPD contain any policies or proposals which are not consistent with national policy and, if so, is there local justification?</li> <li>• Does the DPD contain policies that do not add anything to existing national guidance? If so, why have these been included?</li> </ul>	<ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development include consideration of how the policy meets the requirements of the NPPF.</li> </ul>

## Planning policy for traveller sites

Planning Policy for Traveller Sites was published in 23 March 2012 and came into effect on 27 March 2012. Circular 01/06: Planning for Gypsy and Traveller Caravan Sites and Circular 04/07: Planning for Travelling Showpeople have been cancelled. Planning Policy for Traveller Sites should be read in conjunction with the National Planning Policy Framework, including the implementation policies of that document.

The government's aim in relation to planning for traveller sites is:

'To ensure fair and equal treatment for travellers, in a way that facilitates the traditional and nomadic life of travellers whilst respecting the interests of the settled community'.

Government's aims in respect of traveller sites are:

- That local planning authorities (LPAs) make their own assessment of need for the purposes of planning
- That LPAs work collaboratively, develop fair and effective strategies to meet need through the identification of land for sites
- Plan for sites over a reasonable timescale
- Plan-making should protect green belt land from inappropriate development
- Promote more private traveller site provision whilst recognising that there will always be those travellers who cannot provide their own sites
- Aim to reduce the number of unauthorised developments and encampments and make enforcement more effective.

In addition local planning authorities should:

- Include fair, realistic and inclusive policies
- Increase the number of traveller sites in appropriate locations with planning permission, to address under provision and maintain an appropriate level of supply
- Reduce tensions between settled and traveller communities in plan-making and decision-taking
- Enable provision of suitable accommodation from which travellers can access education, health, welfare and employment infrastructure
- Have due regard to protection of local amenity and local environment



Policy Expectations	Possible Evidence	Evidence Provided
<b>Policy A: Using evidence to plan positively and manage development (para 6)</b>		
Early and effective community engagement with both settled and traveller communities.	<p>Commissioning of the Cambridgeshire County Council (2011). Cambridge Sub-regional Gypsy and Traveller Accommodation Needs Assessment (GTANA):  <a href="https://www.cambridge.gov.uk/sites/default/files/documents/gypsy-and-traveller-accommodation-needs-assessment.pdf">https://www.cambridge.gov.uk/sites/default/files/documents/gypsy-and-traveller-accommodation-needs-assessment.pdf</a></p> <p>This report reflects the collected efforts of the following groups:</p> <ul style="list-style-type: none"> <li>• Cambridge sub-region Strategic Housing Market Project Team (Cambridgeshire and Suffolk authorities)</li> <li>• Cambridgeshire and Peterborough Joint Working Group on Gypsies and Travellers (planning)</li> <li>• Cambridgeshire County Council Research Group</li> <li>• The CRHB editorial team (Sue Beecroft, Cambridgeshire Horizons; Stephen Hills, South Cambridgeshire; Helen Reed, Cambridge City)</li> <li>• King’s Lynn and West Norfolk Borough Council (housing and planning)</li> <li>• Travellers Liaison Officers from all authorities in the study group</li> </ul> <p>With the support of:</p> <ul style="list-style-type: none"> <li>• Cambridgeshire and Peterborough Chief Planning Officers Group</li> <li>• Cambridge sub-Regional Housing Board</li> </ul>	
Co-operate with travellers, their representative bodies and local support groups, other local authorities and relevant interest groups to prepare and maintain an up-to-date understanding of likely permanent and transit accommodation needs of their areas.	<ul style="list-style-type: none"> <li>• Travellers’ Strategic Co-ordination Group</li> </ul> <p>Commissioning of the Cambridgeshire County Council (2011). Cambridge Sub-regional Gypsy and Traveller Accommodation Needs Assessment (GTANA):  <a href="https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Cambridge%20sub-Region%20GTANA%202011.pdf">https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Cambridge%20sub-Region%20GTANA%202011.pdf</a></p> <p>This report reflects the collected efforts of the following groups:</p> <ul style="list-style-type: none"> <li>• Cambridge sub-region Strategic Housing Market Project Team (Cambridgeshire and Suffolk authorities)</li> <li>• Cambridgeshire and Peterborough Joint Working Group on Gypsies and Travellers (planning)</li> <li>• Cambridgeshire County Council Research Group</li> <li>• The CRHB editorial team (Sue Beecroft, Cambridgeshire Horizons; Stephen Hills, South Cambridgeshire; Helen Reed, Cambridge City)</li> </ul>	
	<ul style="list-style-type: none"> <li>• King’s Lynn and West Norfolk Borough Council (housing and planning)</li> </ul>	

Policy Expectations	Possible Evidence	Evidence Provided
	<ul style="list-style-type: none"> <li>• Travellers Liaison Officers from all authorities in the study group With the support of:</li> <li>• Cambridgeshire and Peterborough Chief Planning Officers Group</li> <li>• Cambridge sub-Regional Housing Board;</li> <li>• Travellers’ Strategic Co-ordination Group</li>   <li>• Cambridge City Council (2012). Cambridge Local Plan Towards 2031: Technical Background Document. Gypsy and Traveller Provision in Cambridge – Site Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/gypsy-and-traveller-provision-site-assessment.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/gypsy-and-traveller-provision-site-assessment.pdf</a>;</li> <li>• Cambridge City Council (2012) Housing Strategy 2012-2015: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-strategy-2012-15.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/housing-strategy-2012-15.pdf</a>;</li> <li>• South Cambridgeshire Local Plan Proposed Submission (July 2013), Chapter 7 Policy H/19 Provision for Gypsies and Travellers and Travelling Showpeople;</li> <li>• Cambridgeshire County Council (2006). Cambridge Sub-Region Traveller Accommodation Needs Assessment:</li> </ul>	
<b>Policy B: Planning for traveller sites (paras 7-11)</b>		
<p>Set pitch targets for gypsies and travellers and plot targets for travelling showpeople which address the likely permanent and transit site accommodation needs of travellers in your area, working collaboratively with neighbouring LPAs.</p> <p>Set criteria to guide land supply allocations where there is identified need.</p> <p>Ensure that traveller sites are sustainable economically, socially and environmentally.</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 6 (Maintaining a balanced supply of housing): <ul style="list-style-type: none"> <li>○ Policy 49 (Provision for Gypsies and Travellers) – sets out approach to partnership working with neighbouring authorities with the aim of maintaining a local assessment of need for pitches for Gypsies and Travellers and plots for Travelling Showpeople. Sets out criteria based approach for the consideration of applications for provision but does not set a pitch requirement as the GTANA has identified that there is currently no requirement for permanent pitches within Cambridge;</li> </ul> </li> <li>• South Cambridgeshire Local Plan Proposed Submission (July 2013), Chapter 7 Policy H/19 Provision for Gypsies and Travellers and Travelling Showpeople – Provision will be made for at least 85 permanent Gypsy and Traveller pitches between 2011 and 2031, and at least 4 plots for Travelling Showpeople between 2011 and 2016;</li> <li>• The above policies are based upon evidence contained in the Cambridgeshire County Council (2011).</li> </ul>	

Policy Expectations	Possible Evidence	Evidence Provided
	<p>Cambridge Sub-regional Gypsy and Traveller Accommodation Needs Assessment (GTANA): <a href="https://www.cambridge.gov.uk/sites/default/files/documents/gypsy-and-traveller-accommodation-needs-assessment.pdf">https://www.cambridge.gov.uk/sites/default/files/documents/gypsy-and-traveller-accommodation-needs-assessment.pdf</a></p> <ul style="list-style-type: none"> <li>Cambridge City Council (2012). Cambridge Local Plan Towards 2031: Technical Background Document. Gypsy and Traveller Provision in Cambridge – Site Assessment: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/gypsy-and-traveller-provision-site-assessment.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/gypsy-and-traveller-provision-site-assessment.pdf</a></li> </ul>	
<b>Policy C: Sites in rural areas and the countryside (para 12)</b>		
<p>When assessing the suitability of sites in rural or semi-rural settings LPAs should ensure that the scale of such sites do not dominate the nearest settled community.</p>	<p>South Cambridgeshire Local Plan Proposed Submission (July 2013), Chapter 7 Policy H/19 Provision for Gypsies and Travellers and Travelling Showpeople – Provision will be made for at least 85 permanent Gypsy and Traveller pitches between 2011 and 2031, and at least 4 plots for Travelling Showpeople between 2011 and 2016</p>	
<b>Policy D: Rural exception sites (para 13)</b>		
<p>If there is a lack of affordable land to meet local traveller needs, LPAs in rural areas, where viable and practical, should consider allocating and releasing sites solely for affordable travellers sites.</p>	<p>Not applicable</p>	
<b>Policy E: Traveller sites in Green Belt (paras 14-15)</b>		
<p>Traveller sites (both permanent and temporary) in the Green Belt are inappropriate development.</p> <p>Exceptional limited alteration to the defined Green Belt boundary (which might be to accommodate a site inset within the Green</p>	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>Section 6 (Maintaining a balanced supply of housing): Policy 49 (Provision for Gypsies and Travellers) – makes specific reference to sites not being considered appropriate in the Green Belt unless exceptional circumstances can be demonstrated at the masterplanning and planning application stage.</li> <li>No sites for Gypsy and Traveller pitches or plots for Travelling Showpeople are proposed in the Green Belt.</li> </ul>	

Policy Expectations	Possible Evidence	Evidence Provided
Belt) to meet a specific, identified need for a traveller site ... should be done only through the plan-making process.		
<b>Policy F: Mixed planning use traveller sites (paras 16-18)</b>		
Local planning authorities should consider, wherever possible, including traveller sites suitable for mixed residential and business uses, having regard to the safety and amenity of the occupants and neighbouring residents.	<p>Cambridge Local Plan 2014: Proposed Submission:</p> <ul style="list-style-type: none"> <li>• Section 6 (Maintaining a balanced supply of housing): <ul style="list-style-type: none"> <li>○ Policy 49 (Provision for Gypsies and Travellers) – sets out approach to partnership working with neighbouring authorities with the aim of maintaining a local assessment of need for pitches for Gypsies and Travellers and plots for Travelling Showpeople. Sets out criteria based approach for the consideration of applications for provision but does not set a pitch requirement as the GTANA has identified that there is currently no requirement for permanent pitches within Cambridge. The policy identifies that should future up to date needs assessments indicate that there is a need, then opportunities to deliver sites for Gypsies and Travellers will be sought as part of significant major development sites.</li> </ul> </li> </ul>	
<b>Policy G: Major development projects (para 19)</b>		
Local planning authorities should work with the planning applicant and the affected traveller community to identify a site or sites suitable for relocation of the community if a major development proposal requires the permanent or temporary relocation of a traveller site.	Not applicable	



## Local Plan Legal Compliance Checklist (April 2013)

This checklist has been updated for PAS by SNR Denton. It supersedes the previous checklist and is based on **Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2012**. It should be used with the Soundness Self Assessment Checklist (also updated January 2013).

Remember that the evidence you provide to support your plan should be relevant and proportionate. Please don't use this checklist as a reason to assemble more than is needed.

### Glossary:

"Act" means the **Planning and Compulsory Purchase Act 2004 (as amended)**

"NPPF" means the **National Planning Policy Framework** published March 2012

"Regulations" means the **Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2012**

LDS means **Local Development Scheme**

SCI means **Statement of Community Involvement**

DPD means **Development Plan Document**

### Stage one: The early stages

Where the 'possible evidence' column refers to a document that will not be complete until a later stage (for example, the sustainability appraisal report), documents that will contribute to that report are relevant at the earlier stages. This way, the submitted report provides the evidence at submission, with an audit trail back to its source.

In terms of legal compliance, the main issues for the early stage are in relation to:

- planning for community engagement
- planning the sustainability appraisal (including consultation with the statutory environment consultation bodies)
- identifying significant cross boundary and inter-authority issues



- ensuring that the plan rests on a credible evidence base, including meeting the Act's requirement for keeping matters affecting the development of the area under review.

Regulation 17 notes that a statement setting out which bodies and people the council invited to make representations under Regulation 18 is one of the proposed submission documents. In this tool, the term 'consultation statement' is used to describe this statement.

Section 33A of the Act (introduced by the Localism Act 2011) introduces a duty to cooperate as a mechanism to ensure that local planning authorities and other bodies engage with each other on issues which are likely to have a significant effect on more than one planning area. This pervades every stage of the plan preparation. A plan may be found unsound if a council cannot show that it has taken reasonable steps to comply with the duty.

## Stage one: The beginning

Activity	Legal requirement	Guidance reference	Additional notes	Evidence
1. Is the DPD identified in the adopted LDS? Have you recorded the timetable for its production?	The Act section 15(2) and section 19(1)	NPPF para 153		<p>The latest LDS took effect on the 26<sup>th</sup> March 2014, and covers a three year period to 2017.</p> <p>At the time of consultation on the Cambridge Local Plan 2014: Proposed Submission, the Local Development Scheme 2013, which took effect on the 10 July 2013, was in place: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf</a></p> <p>The Council's timetable for the review of the Local Plan can be viewed on the Council's website: <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a></p>
2. How will community engagement be programmed into the preparation of the DPD?	The Act section 19(3)  Regulation 18	NPPF paras 150, 155 and 157	If the SCI is up-to-date, use that. If not set out any changes to community engagement as a result of changes in legislation.	<p>At the start of the Review of the Local Plan, a Consultation and Community Engagement Strategy for the Local Plan Review was drawn up and approved by Councillors at a meeting of Development Plan Scrutiny Sub Committee on the 15 November 2011: <a href="http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MId=675&amp;Ver=4">http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MId=675&amp;Ver=4</a></p> <p>This document set out the approach to consultation and community engagement from the early stages of the review process and was based upon the Council's previous 2007 Statement of Community Involvement.</p> <p>This strategy was taken forward into the Council's latest Statement of Community Involvement, which was adopted in November 2013: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Statement_of_Community_Involvement.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Statement_of_Community_Involvement.pdf</a></p> <p>Further details on how consultation and community engagement was undertaken can be</p>

Activity	Legal requirement	Guidance reference	Additional notes	Evidence
				found in the Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)
3. Have you considered the appropriate bodies you should consult?	Regulation 18	NPPF paras 4.25 -4.26	Regulation 2 defines the general and specific consultation bodies.  The possible evidence may duplicate each other. Only use what you need to.	<ul style="list-style-type: none"> <li>Appendix 1 of the Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) identifies those bodies that have been notified of consultation from the early stages of plan preparation, including statutory consultees;</li> <li>Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013) sets out consultation with the bodies identified as part of the Duty to Cooperate;</li> <li>Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012): <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc</a></li> </ul>
4. How you will co-operate with other local planning authorities, including counties, and prescribed bodies, to identify and address any	The Act section 33A(1)(a) and (b), section 33A(3)(d) (e) & (4)  The Act Section 20(5)(c)  Regulation 4	NPPF paras 178 to 181 (which comprise the guidance referred to in the Act section 33A(7))  Under NPPF Para 182, to be 'Effective' a	Section 33A(4) defines a "strategic matter".  Under section 33A(6) the required engagement includes considering	<ul style="list-style-type: none"> <li>The inter-relationship between Cambridge and South Cambridgeshire has meant a joint approach has been taken to reviewing the development strategy for the Cambridge area from the outset of plan development. This approach was agreed at a meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634</a></li> <li>Section 2 (The Spatial Strategy) – paragraphs 2.21 – 2.37 set out the joint spatial approach for Cambridge and its sub-region (Cambridge City Council and South Cambridgeshire District Council's joint administrative areas);</li> <li>Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031:</li> </ul>



Activity	Legal requirement	Guidance reference	Additional notes	Evidence
<p>issues or strategic priorities that will have a significant impact on at least two planning areas?</p>		<p>plan should be based on effective joint working on cross-boundary strategic priorities.</p> <p>Strategic priorities are listed at NPPF Para 156</p>	<p>joint approaches to the plan making activities (including the preparatory activities) and considering whether to agree joint local development documents under section 28.</p> <p>The bodies prescribed by section 33A(1)(c) are set out at Regulation 4(1).</p>	<p><a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</p> <ul style="list-style-type: none"> <li>Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013);</li> <li>The Issues and Options 2 Part 1 – Joint Consultation on the Development Strategy and Site Options on the Edge of Cambridge, set out the approach to joint working on cross boundary issues such as Sub-Regional Sporting facilities: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-options-2-joint-consultation-document.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/issues-options-2-joint-consultation-document.pdf</a></li> <li>A series of workshops were held between December 2011 and February 2012 with Councillors, stakeholders, developers, agents and residents associations. These helped to identify issues and concerns for consideration as part of the Local Plan review. Written reports of these workshops and a summary document can be found at <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a></li> <li>The Cambridgeshire districts, plus Peterborough City Council, set up a ‘Joint Strategic Planning Unit’ in 2012, the purpose of which is to maintain the good joint strategic working across the county, and follows on from the strategic working previously undertaken by the now disbanded Cambridgeshire Horizons. The unit facilitates a (approximately) quarterly meeting (Cambridgeshire and Peterborough Joint Strategic Planning and Transport Member Group) of senior Members across all districts (three Members from each District, predominantly senior Members such as Portfolio leads for planning and transport). It had its first meeting in July 2012. The terms of reference for the strategic unit and joint Member meeting are at Annex D, and are available at the following weblink (where minutes and other updates can also be found): <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Committee.aspx?committeeID=61">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Committee.aspx?committeeID=61</a></li> <li>More local governance to help guide the development of local plans and the transport strategy for Cambridge City and South Cambridgeshire is provided by a Member level group called the Joint Strategic Transport and Spatial Planning Group.</li> </ul>

Activity	Legal requirement	Guidance reference	Additional notes	Evidence
				<ul style="list-style-type: none"> <li>Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012):  <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scambbs-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scambbs-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc</a></li> </ul>
<p>5. How you will co-operate with any local enterprise partnerships (LEP) or local nature partnerships (LNP) to identify and address any issues or strategic priorities that will have a significant impact on at least two planning areas?</p>	<p>The Act section 33A(1)(c) and section 33A(9), section 33A(3)(d) and (e)</p> <p>The Act section 20(5)(d).</p> <p>Regulation 4</p>	<p>NPPF paras 178 to 181</p>	<p>Section 33A(4) defines a "strategic matter".</p> <p>Strategic priorities are listed at NPPF Para 156.</p> <p>Regulation 4(2) prescribes LEPs and LNPs for the purposes of section 33A(9).</p> <p>Under section 33A(6) the required engagement includes consulting on</p>	<p>Cooperation with the Greater Cambridge/Greater Peterborough Enterprise Partnership has taken the form of formal consultation and ongoing informal dialogue.</p> <p>The Cambridgeshire Local Nature Partnership (Greater Cambridgeshire LNP) is in its early days of formation, but has an excellent base to work from in the form of the Cambridgeshire Green Infrastructure Strategy (2011), which was prepared with considerable cooperation between the Cambridgeshire authorities and other parties. Nevertheless, despite the early stages of the LNP, a statement has been agreed between all the districts and the Board of the LNP, which clarified the cooperation we all have with the LNP. A copy of this statement is contained within Annex G of the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013). Members of the Greater Cambridgeshire LNP, notably the Wildlife Trust, have also been consulted throughout the preparation of the local plan.</p> <p>See also the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013).</p>

Activity	Legal requirement	Guidance reference	Additional notes	Evidence
			joint approaches to relevant activities.	
6. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?	The Act section13	NPPF paras 158 - 177		<ul style="list-style-type: none"> <li>• Since preparation began on the Local Plan, baseline information has been collated and updated as part of the evidence base that has been developed, as set out in the Reference Document library. . The library is available on the Council’s website at: <a href="https://www.cambridge.gov.uk/local-plan-core-documents-library">https://www.cambridge.gov.uk/local-plan-core-documents-library</a></li> <li>• Baseline information was also collected as part of the URS (June 2012) Cambridge Local Plan Sustainability Appraisal Scoping Report.</li> <li>• The Annual Monitoring Reports for Cambridge are available on the Council’s website at: <a href="https://www.cambridge.gov.uk/annual-monitoring-reports">https://www.cambridge.gov.uk/annual-monitoring-reports</a></li> </ul>
7. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section19(5)	NPPF paras 165 and 167  Strategic Environmental Assessment Guide, chapter 5		<ul style="list-style-type: none"> <li>• Baseline information was also collected as part of the URS (June 2012) Cambridge Local Plan Sustainability Appraisal Scoping Report. Available at: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Sustainability-Appraisal-Scoping-Report-June2012.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Sustainability-Appraisal-Scoping-Report-June2012.pdf</a></li> </ul>
8. Have you consulted the	Regulations 9 and 13 of The	NPPF paras 165 and 167	The Strategic Environmental	The Scoping Report was made available for a five week period of consultation between 17 February and 26 March 2012. Consultation took place with the statutory SA consultees and



planning advisory service

Activity	Legal requirement	Guidance reference	Additional notes	Evidence
statutory environment consultation bodies for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?	Environmental Assessment of Plans and Programmes Regulations 2004 No 1633.	SEA Guide chapter 3	Assessment consultation bodies are also amongst the 'specific consultation bodies' which are defined in Regulation 2).	Cambridgeshire County Council, South Cambridgeshire District Council and Cambridge City Ward Councillors. Table 3.6 of the Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) sets out the consultation responses received and changes made to the Scoping Report as a result.



## **Stage two: Plan preparation - frontloading phase**

Information assembled during this phase contributes to:

- showing that the procedures have been complied with
- demonstrating cooperation with statutory cooperation bodies
- developing alternatives and options and appraising them through sustainability appraisal and against evidence.

The council should record actions taken during this phase as they will be needed to show that the plan meets the legal requirements. They will also show that a realistic and reasonable approach has been taken to plan preparation.

## Stage two: Plan preparation

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>1. Have you notified:</p> <ul style="list-style-type: none"> <li>• the specific consultation bodies?</li> <li>• the general consultation bodies that have an interest in the subject of the DPD and invited them to make representations about its contents?</li> </ul>	<p>Regulation 18(1) and (2)(a) (b)</p>	<p>NPPF paras 159 – 173</p>	<p>Specific and general consultation bodies are defined in Regulation 2.</p>	<p><b>Issues and Options Consultation</b></p> <p>The “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” document sets out the consultation undertaken as part of the Issues and Options stage of plan making. In summary:</p> <ul style="list-style-type: none"> <li>• Consultation took place between 15 June to 27 July 2012;</li> <li>• Appendix 1 of the Statement of Consultation sets out the statutory consultees and other stakeholders that were formally notified of the consultation;</li> <li>• A public notice was placed in the local press;</li> <li>• An article about the consultation was included in the summer edition of the Council’s Cambridge Matters magazine, which goes to every household in the city;</li> <li>• All documents were made available online and in the Council’s customer service centre;</li> <li>• Leaflets promoting the consultation were handed out at key locations including Cambridge Station, Addenbrooke’s Hospital and Cambridge Science Park;</li> <li>• A series of exhibitions were held across the city.</li> </ul> <p><b>Issues and Options 2 consultation (included joint consultation on the Development Strategy and Site Options on the edge of Cambridge and site options within Cambridge)</b></p> <p>The “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” document sets out the</p>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
				<p>consultation undertaken as part of the Issues and Options 2 stage of plan making. In summary:</p> <ul style="list-style-type: none"> <li>• Consultation took place between 7 January to 18 February 2013;</li> <li>• Consultation took place between 15 June to 27 July 2012;</li> <li>• Appendix 1 of the Statement of Consultation sets out the statutory consultees and other stakeholders that were formally notified of the consultation;</li> <li>• A public notice was placed in the local press;</li> <li>• An article about the consultation was included in the summer edition of the Council's Cambridge Matters magazine, which goes to every household in the city;</li> <li>• All documents were made available online and in the Council's customer service centre;</li> <li>• Use of site notices for each of the site options, with letters sent to adjacent neighbours to inform them of the consultation;</li> <li>• A series of exhibitions were held across the city and joint exhibitions were also held with South Cambridgeshire District Council.</li> </ul> <p>The audit trails contained within Appendix 3 of the Statement of Consultation set out the key issues received to the consultation.</p>
2. Are you inviting representations from people resident or carrying out business in your area about the content of the DPD?	Regulation 18(1) and (2)(c)	NPPF paras 159 – 173		See above
3. Are you engaging with stakeholders responsible for	Regulation 18	NPPF para 155	NPPF paras 160-171 4.29 give examples	<ul style="list-style-type: none"> <li>• A series of workshops were held between December 2011 and February 2012 with Councillors, stakeholders, developers, agents and residents associations. These helped to identify issues and concerns for consideration as part of the Local Plan</li> </ul>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
delivery of the strategy?			of relevant bodies which should be consulted.	<p>review. Written reports of these workshops and a summary document can be found at <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a></p> <ul style="list-style-type: none"> <li>Appendix 1 of the Statement of Consultation sets out the statutory consultees and other stakeholders that were formally notified of both consultations</li> <li>The “Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013)” also sets out the consultation and engagement that was undertaken with the Duty to Cooperate bodies as well as other organisations such as Cambridge Water and Anglian Water;</li> </ul>
4. Are you taking into account representations made?	Regulation 18(3)	NPPF para 155	Evidence from participation is part of the justification. Show how you have taken representations into account.	<ul style="list-style-type: none"> <li>The audit trails contained within Appendix 3 of the Statement of Consultation set out the key issues received to the consultation and the justification for policy development taken forward from the Issues and Options and Issues and Options 2 stages through to the Proposed Submission Local Plan.</li> <li>Section 4.5 of the Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) also sets out the assessment of alternatives as part of the Sustainability Appraisal process.</li> </ul>
5. Does the consultation contribute to the development and sustainability appraisal of alternatives?	The Act section 19(5)  Regulations 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations	NPPF paras 165 – 168  SEA Guide, chapter 3		<ul style="list-style-type: none"> <li>The audit trails contained within Appendix 3 of the Statement of Consultation set out the key issues received to the consultation and the justification for policy development taken forward from the Issues and Options and Issues and Options 2 stages through to the Proposed Submission Local Plan.</li> <li>May 2012 – Interim SA of the Issues and Options Report, carried out by URS Limited (made available for consultation at the same time as the Issues and Options Report) – Includes an appraisal of the various policy options put forward as part of the Cambridge Local Plan Towards 2031: Issues and Options Report;</li> <li>Section 4.5 of the Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014)</li> </ul>



Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
	2004 No 1633			also sets out the assessment of alternatives as part of the Sustainability Appraisal process.
<p>6. Is the participation:</p> <ul style="list-style-type: none"> <li>• following the principles set out in your SCI?</li> <li>• integrating involvement with the sustainable community strategy?</li> <li>• proportionate to the scale of issues involved in the DPD?</li> </ul>	The Act section 19(3)	NPPF para 155		<p>At the start of the Review of the Local Plan, a Consultation and Community Engagement Strategy for the Local Plan Review was drawn up and approved by Councillors at a meeting of Development Plan Scrutiny Sub Committee on the 15 November 2011:</p> <p><a href="http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MId=675&amp;Ver=4">http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MId=675&amp;Ver=4</a></p> <p>This document set out the approach to consultation and community engagement from the early stages of the review process and was based upon the Council's previous 2007 Statement of Community Involvement.</p> <p>This strategy was taken forward into the Council's latest <a href="#">Statement of Community Involvement</a>, which was adopted in November 2013:</p> <p>Consultation has complied with the Council's adopted Statement of Community Involvement and the Regulations. Further information is contained within the Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)".</p>
<p>7. Are you keeping a record of:</p> <ul style="list-style-type: none"> <li>• the individuals or bodies invited to make representations?</li> <li>• how this was</li> </ul>	The Act section 20(3)  Regulation 17	NPPF paras 158 - 171	You will need to submit a statement of representations under Regulation 22 (1) (c): see Submission	<p>The Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)" sets out all the statutory consultees and other stakeholders who were contacted about the various stages of consultation undertaken in preparing the Local Plan as well as the key issues raised to the various stages.</p> <p>Details of all those who responded to the consultation is contained on the Council's</p>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>done?</p> <ul style="list-style-type: none"> <li>the main issues raised?</li> </ul>			<p>stage below.</p> <p>Regulation 35 deals with the availability of documents and the time of their removal.</p>	<p>online consultation database and the public facing element of this system is available for people to view all the representations received: <a href="https://cambridge.idi-consult.net/localplan/">https://cambridge.idi-consult.net/localplan/</a></p> <p>During preparation of the Proposed Submission Local Plan, reports taken to committee included the key issues raised to earlier stages of the Local Plan. These committee reports available as part of the Reference Document Library. This library also contains links to each of the committees at which the various stages of Plan preparation were considered. The library is available on the Council's website at: <a href="https://www.cambridge.gov.uk/local-plan-core-documents-library">https://www.cambridge.gov.uk/local-plan-core-documents-library</a></p>
<p>8. Are you inviting representations on issues that would have significant impacts on both your areas from another local planning authority? Or county issues from an affected county council that is not a planning authority? Or significant cross-boundary issues and strategic priorities of a body prescribed under Section 33A(1)(c)?</p>	<p>The Act section 33A(1)(a) (b) and (c), section 33A(3)(d) &amp; (e) section 33A(4) section 33A(9)</p> <p>The Act section 20 (5)(c)</p>	<p>NPPF paras 178 to 181</p>	<p>Section 33A(3)(d) and (e) requires cooperation on significant cross-boundary issues before and during plan preparation.</p> <p>Section 33A(2) requires you to engage constructively, actively and on an ongoing basis.</p>	<ul style="list-style-type: none"> <li>The inter-relationship between Cambridge and South Cambridgeshire has meant a joint approach has been taken to reviewing the development strategy for the Cambridge area from the outset of plan development. This approach was agreed at a meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634</a></li> <li>Section 2 (The Spatial Strategy) – paragraphs 2.21 – 2.37 set out the joint spatial approach for Cambridge and its sub-region (Cambridge City Council and South Cambridgeshire District Council's joint administrative areas);</li> <li>Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012):</li> <li><a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc</a></li> <li>Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review:</li> </ul>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
				<p><a href="https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf">https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf</a>;</p> <ul style="list-style-type: none"> <li>Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013) sets out all the bodies consulted as part of the Duty to Cooperate.</li> </ul>
<p>9. Are you inviting representations on cross-boundary issues and strategic priorities from a local enterprise partnership (LEP) or a local nature partnership (LNP)?</p>	<p>The Act section 33A(1)(c) and Section 33A(9).  The Act section 20(5) (c).  Regulation 4</p>	<p>NPPF paras 178 to 181</p>	<p>Section 33A(3)(d) and (e) requires cooperation on significant cross-boundary issues before and during plan preparation.</p> <p>Section 33A(2) requires you to engage constructively, actively and on an ongoing basis.</p>	<p>Cooperation with the Greater Cambridge/Greater Peterborough Enterprise Partnership has taken the form of formal consultation and ongoing informal dialogue.</p> <p>The Cambridgeshire Local Nature Partnership (Greater Cambridgeshire LNP) is in its early days of formation, but has an excellent base to work from in the form of the Cambridgeshire Green Infrastructure Strategy (2011), which was prepared with considerable cooperation between the Cambridgeshire authorities and other parties. Nevertheless, despite the early stages of the LNP, a statement has been agreed between all the districts and the Board of the LNP, which clarified the cooperation we all have with the LNP. A copy of this statement is contained within Annex G of the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013). Members of the Greater Cambridgeshire LNP, notably the Wildlife Trust, have also been consulted throughout the preparation of the local plan.</p> <p>See also the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013).</p>
<p>10. Are you developing a framework for monitoring the</p>	<p>The Act section 35</p>	<p>NPPF paras 165 - 1687</p>	<p>It is a matter for each council to decide what to include in</p>	<ul style="list-style-type: none"> <li>Appendix M of the Cambridge Local Plan 2014: Proposed Submission (Monitoring and Implementation) – sets out the monitoring strategy for each policy within the plan, identifies delivery mechanisms and partners, a risk analysis and action to be taken to minimise risk;</li> </ul>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
effects of the DPD?	Regulation 34  Regulation 17 of The Environmental Assessment of Plans and Programmes Regulations 2004 No1363	SEA Guide, Chapter 5	their monitoring reports while ensuring they are prepared in accordance with relevant UK and EU legislation” Chief Planning Officer letter 30 March 2011 withdrawing ODPM guidance.	<ul style="list-style-type: none"> <li>Monitoring takes place as part of the Cambridge City Council Annual Monitoring Reports: <a href="https://www.cambridge.gov.uk/annual-monitoring-reports">https://www.cambridge.gov.uk/annual-monitoring-reports</a>;</li> <li>Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) – Part 3 sets out the Sustainability baseline for appraisal of the plan, while Section 4.8 provides information on the monitoring strategy.</li> </ul>



### **Stage three: Plan preparation - formulation phase**

This stage has many legal matters, for process and content, to address. The council should be beginning to formulate the preferred strategy for the local plan or supplementary planning document with which the council chooses to address Regulation 18 requirements, using the information gathered and previous collaborative work with stakeholders.

Para 182 of the NPPF makes it clear that explicit consideration of alternatives is a key part of the plan making process.

You should evaluate the reasonable alternatives identified in 'stage two: frontloading phase – plan preparation' phase against the:

- completed body of information from evidence gathering
- results of sustainability appraisal
- findings from community participation
- findings from engagement with statutory cooperation bodies.

This may be written up as a preferred strategy report. The results of participation on the preferred strategy and an accompanying sustainability report will enable the council to gauge the community's response and receive additional evidence about the options. The council can then decide whether, and how, the preferred strategy and policies should be changed for publishing the finished DPD.

Alternatives developed from the evidence and engagement during the frontloading stage need to be appraised to decide on the preferred strategy. Participation will also need to be carried out on it.

These matters need to be considered, and dealt with, in good time, and not left until publication. Supporting documents will assist in providing evidence that decisions on alternatives and strategy are soundly based. These documents will, in due course, become part of the proposed submission documents in stage four.

**The council should tell all parties that this is the main participation opportunity on the emerging plan.** The publication stage is a formal opportunity for anyone to comment on an aspect of the DPD's soundness, and to propose a change to the plan accordingly. The more effectively this message is put across, the lower the chance of late changes being brought forward following publication.

### Stage three: Plan preparation – writing the plan

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
1. Are you preparing reasonable alternatives for evaluation during the preparation of the DPD?	Regulation 12 (2) of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633	NPPF paras 152 - 182  SEA Guide, Chapter 5	The sustainability appraisal report and supporting documents relevant to the preparation of the DPD are part of the proposed submission documents (see Regulation 17).	<ul style="list-style-type: none"> <li>The audit trails contained within Appendix 3 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” set out the key issues received to the consultation and the justification for policy development taken forward from the Issues and Options and Issues and Options 2 stages through to the Proposed Submission Local Plan.</li> <li>Section 4.5 of the Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014) also sets out the assessment of alternatives as part of the Sustainability Appraisal process, which has also informed policy development.</li> </ul>
2. Have you assessed alternatives against: <ul style="list-style-type: none"> <li>consistency with national policy?</li> <li>general conformity</li> </ul>	The Act section 19 (2), section 24	NPPF para 151	For London boroughs and local authorities where regional strategies are still in force general	<ul style="list-style-type: none"> <li>The Cambridge Local Plan Towards 2031: Issues and Options Report (2012) set out alternative policy options for those issues where it possible to identify reasonable alternatives: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/local-plan-review-issues-and-options-report.pdf</a></li> <li>The audit trails contained within Appendix 3 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” set out the key issues received to the consultation and the justification for policy development taken forward from the Issues and Options and Issues and Options 2 stages through to the</li> </ul>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
with the regional spatial strategy where still in force?			conformity is tested formally later but you need to consider it during preparation of the DPD.	Proposed Submission Local Plan. These audit trails also give consideration to the consistency of policies with the NPPF.
3. Are you having regard to (where relevant): <ul style="list-style-type: none"> <li>• adjoining regional spatial strategies?</li> <li>• the spatial development strategy for London?</li> <li>• Planning Policy for Wales?</li> <li>• the National Planning Framework for Scotland?</li> </ul>	The Act sections 19 (2) and 24 (1) and (4)  Regulation 10 and 21		Where the regional strategy has been revoked you should record that fact.	<ul style="list-style-type: none"> <li>• See the written Ministerial Statement which revoked the Regional Spatial Strategy (the East of England Plan) as of the 3<sup>rd</sup> January 2013: <a href="http://www.parliament.uk/documents/commons-vote-office/December_2012/11-12-12/5-DCLG-EastOfEngland.pdf">http://www.parliament.uk/documents/commons-vote-office/December_2012/11-12-12/5-DCLG-EastOfEngland.pdf</a></li> </ul>
4. Are you co-operating with	The Act section	NPPF paras 181	.	<ul style="list-style-type: none"> <li>• The inter-relationship between Cambridge and South Cambridgeshire has meant a joint approach has been taken to reviewing the development strategy for the Cambridge area</li> </ul>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
<p>other local planning authorities including counties, to address significant cross boundary issues? Have you discussed doing joint local development documents?</p>	<p>33A(2)(a)  Section 33A(6)(a)(b)  Section 20(5)(c)</p>	<p>and 185</p>		<p>from the outset of plan development. This approach was agreed at a meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634">http://www.cambridgeshire.gov.uk/CMSWebsite/Apps/Committees/Meeting.aspx?meetingID=634</a></p> <ul style="list-style-type: none"> <li>Section 2 (The Spatial Strategy) – paragraphs 2.21 – 2.37 set out the joint spatial approach for Cambridge and its sub-region (Cambridge City Council and South Cambridgeshire District Council’s joint administrative areas);</li> <li>Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012): <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc">http://www2.cambridgeshire.gov.uk/CommitteeMinutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2012-09-13/Minutes/5129/120913.doc</a></li> <li>Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review: <a href="https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf">https://www.scams.gov.uk/sites/www.scams.gov.uk/files/documents/Sustainable%20Development%20Strategy%20Review.pdf</a>;</li> <li>The Council has also worked very closely with the other Cambridgeshire authorities in assessing the quantum of development needs for Cambridgeshire as a whole. This is set out in further detail in the Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20N%20Memorandum%20of%20Co-operation.pdf</a>;</li> <li>See also the Cambridge Local Plan 2014: Statement of Compliance with the ‘Duty to Cooperate’ (Dec 2013) sets out all the bodies consulted as part of the Duty to Cooperate.</li> <li>Cambridge City Council has a history of developing joint development plan documents with South Cambridgeshire District Council and both authorities proposed submission Local Plans include reference to the development of a Joint Area Action Plan for the Northern</li> </ul>
<p>5. Are you cooperating with a</p>	<p>The Act section</p>	<p>NPPF paras 181</p>	<p>The bodies prescribed by</p>	<p>See above Fringe east area, which lies within both authorities administrative boundaries.</p>



Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
<p>person prescribed for the purposes of Regulation 33A(1)(c) to address significant cross boundary issues including preparing joint approaches?</p>	<p>33A(2)(a), section 33A(6)(a)</p> <p>The Act section 20 (5) (c)</p> <p>Regulation 4</p>	<p>and 182</p>	<p>The Act section 33A(1)(c) are set out at Regulation 4 (1).</p>	<p>The Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013) sets out how the Council has cooperated with the prescribed bodies in planning for the strategic cross-boundary issues identified in the Proposed Submission Local Plan. Further information is also set out in the Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031:  <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20%20Memorandum%20of%20Co-operation.pdf">https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20%20Memorandum%20of%20Co-operation.pdf</a></p>
<p>6. Are you cooperating with having regard to the activities of the LEP and LNP?</p>	<p>The Act section 33A(2)(b) and section 33A(9).            Regulation 4 (2)</p>	<p>NPPF para 181 and 182</p>		<p>Cooperation with the Greater Cambridge/Greater Peterborough Enterprise Partnership has taken the form of formal consultation and ongoing informal dialogue.</p> <p>The Cambridgeshire Local Nature Partnership (Greater Cambridgeshire LNP) is in its early days of formation, but has an excellent base to work from in the form of the Cambridgeshire Green Infrastructure Strategy (2011), which was prepared with considerable cooperation between the Cambridgeshire authorities and other parties. Nevertheless, despite the early stages of the LNP, a statement has been agreed between all the districts and the Board of the LNP, which clarified the cooperation we all have with the LNP. A copy of this statement is contained within Annex G of the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013). Members of the Greater Cambridgeshire LNP, notably the Wildlife Trust, have also been consulted throughout the preparation of the local plan.</p> <p>See also the Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013).</p>
<p>7. Are you having regard to:</p> <ul style="list-style-type: none"> <li>your</li> </ul>	<p>The Act section 19(2)</p>			<p>The Cambridge Local Plan 2014: Proposed Submission has had regard to the 2007 Cambridge Sustainable Community Strategy:  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-</a></p>

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
<p>sustainable community strategy or of other authorities whose area comprises part of the area of the council?</p> <ul style="list-style-type: none"> <li>any other local development documents adopted by the council?</li> </ul>				<p><a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf">sustainable-community-strategy-2008.pdf</a></p>
<p>8. Do you have regard to other matters and relevant strategies relating to:</p> <ul style="list-style-type: none"> <li>resources</li> <li>the local/regional economy</li> <li>the local transport plan and transport facilities and</li> </ul>	<p>The Act section 19(2)</p> <p>Regulation 10</p>		<p>As well as the matters and strategies listed in the Act and Regulations there are likely to be other matters identified in planning policy statements, regional and</p>	<p>In developing the Cambridge Local Plan 2014: Proposed Submission document, the Council has had regard to a number of other relevant matters and strategies including:</p> <ul style="list-style-type: none"> <li>Cambridge City Council (and South Cambridgeshire District Council) have worked closely with Cambridgeshire County Council to develop the draft Transport Strategy for Cambridge and South Cambridgeshire (2013), which focuses on the sustainable transport capacity of the area and what needs to be provided in the sub-region to support the two authorities Local Plans. For further information see the Cambridgeshire County Council: Draft Transport Strategy for Cambridge and South Cambridgeshire (2013): <a href="https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf">https://www.cambridge.gov.uk/public/ldf/coredocs/RD-T/RD-T-110/CD-B-9-9%20Part%201.pdf</a></li> <li>In drafting the Cambridge Local Plan 2014: Proposed Submission document, the Council has had regard to the Cambridgeshire Minerals and Waste Local Development Framework, produced by Cambridgeshire County Council. Minerals and Waste Safeguarding Areas are shown on the Cambridge Draft Submission Policies Map (July 2013).</li> </ul>

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
services <ul style="list-style-type: none"> <li>• waste strategies</li> <li>• hazardous substances</li> </ul>			local strategies that you will need to have regard to in preparing the DPD.	<ul style="list-style-type: none"> <li>• The two Issues and Options consultations gave consideration to a wide range of other local strategies in identifying the issues to be addressed by the Local Plan;</li> <li>• Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development include consideration of how the policy meets the requirements of the NPPF.</li> </ul>
9. Are you having regard to the need to include policies on mitigating and adapting to climate change?	The Act section19(1A)	NPPF paras 93 - 108		Cambridge Local Plan 2014: Proposed Submission: <ul style="list-style-type: none"> <li>• The vision for Cambridge to 2031 (pages 11-12);</li> <li>• Strategic Objective 1 – contribute to the vision of Cambridge as an environmentally sustainable city, where it is easy for people to make a transition to a low carbon lifestyle. This means making best use of energy (including community energy projects), water and other natural resources, securing radical reductions in carbon emissions, minimising environmental impact and being capable of adapting to the impacts of climate change;</li> <li>• Strategic Objective 2 - Be highly water efficient, contribute to overall flood risk reduction through water sensitive urban design, and help to improve the quality of the River Cam and other water features in the city;</li> <li>• Strategic Objective 3 – be of the highest quality, in terms of design excellence and innovation, addressing the development’s impacts upon its surroundings and embracing the principles of sustainable design and construction;</li> <li>• Section 4 of the Cambridge Local Plan 2014: Proposed Submission (Climate Change and Managing Resources) sets out a series of policies related to climate change mitigation and adaptation, including:               <ul style="list-style-type: none"> <li>○ Policy 27 (Carbon reduction, community energy networks, sustainable design and construction and water use);</li> <li>○ Policy 28 (Allowable Solutions for Zero Carbon Development);</li> <li>○ Policy 29 (Renewable and low carbon energy generation);</li> <li>○ Policy 30: Energy efficiency improvements in existing dwellings;</li> </ul> </li> </ul>

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
				<p>These policies build upon evidence contained within the following report: Element Energy for Cambridge City Council. (2010). Decarbonising Cambridge Study: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/Decarbonising_Cambridge_final_report_220910.pdf</a>;</p>
<p>10. Have you undertaken the sustainability appraisal of alternatives, including consultation on the sustainability appraisal report?</p>	<p>The Act section 19(5)</p> <p>Regulation 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633</p>	<p>NPPF para 182</p> <p>SEA Guide, Chapter 5</p>	<p>Regulation 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633 sets out the consultation procedures.</p>	<p>Sustainability Appraisal has been an integral element in the preparation of the new local plan for Cambridge. It has involved the following stages:</p> <ul style="list-style-type: none"> <li>• June 2012 – Sustainability Appraisal Scoping Report for the Cambridge Local Plan, carried out by URS Limited;</li> <li>• May 2012 – Interim SA of the Issues and Options Report, carried out by URS Limited (made available for consultation at the same time as the Issues and Options Report);</li> <li>• January 2013 – Issues and Options 2: Part 1 Interim Sustainability Appraisal, carried out by officers from Cambridge City Council and South Cambridgeshire District Council (includes SA of the Development Strategy and sites on the edge of Cambridge and was made available for consultation at the same time as the Issues and Options 2 Part 1 Report);</li> <li>• January 2013 – Interim SA Report 2. Issues and Options 2 Part 2 Site Options, carried out by URS Limited (made available for consultation at the same time as the Issues and Options 2 Part 1 Report);</li> <li>• May 2013 – Further Joint Sustainability Appraisal of the Development Strategy carried out by officers from Cambridge City Council and South Cambridgeshire District Council and reviewed by independent consultants ENVIRON, contained within the report “Reviewing the Sustainable Development Strategy for the Cambridge Area”; and</li> <li>• July 2013 – Appraisal of the Cambridge Local Plan 2014 – Proposed Submission, carried out by URS Limited (made available for consultation at the same time as the Proposed Submission Local Plan).</li> </ul> <p>For the purposes of submission, all of the above stages of the Sustainability Appraisal process</p>

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
				<p>have been brought together into the “Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014)” report. Section 4.5 of this document sets out the assessment of alternatives as part of the Sustainability Appraisal process, which has informed policy development.</p> <p>Further information about consultation on the Sustainability Appraisal, including key issues raised, is also contained in the “The Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”</p>
11. Are you setting out reasons for any preferences between alternatives?	Regulation 8(2)	NPPF para 182	This will include Information from the sustainability appraisal.	<p>The Issues and Options Report set out, where appropriate, a number of policy options for different planning issues, giving an indication as to why these options were deemed to be reasonable.</p> <p>The audit trails for policy development set out in Appendix 3 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”, provide detailed justification for the policy approach being taken forward, including detail as to why alternative options were not being implemented. Section 4.5 of the “Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014)” also provides an assessment of the performance of alternatives from a sustainability appraisal point of view, which has helped inform policy development.</p>
12. Have you taken into account any representations made on the content of the DPD and the	Regulations 17, 18(3) and 22 (1) (c) (iv)  Regulation 13(4) of The	NPPF paras 150, 155, 157 and 159-171	Records on the sustainability appraisal should also include	See the audit trails for policy development set out in Appendix 3 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
sustainability appraisal? Are you keeping a record?	Environmental Assessment of Plans and Programmes Regulations 2004 No 1633		recording any assessment made under the Habitats Directive.	
13. Where sites are to be identified or areas for the application of policy in the DPD, are you preparing sufficient illustrative material to: <ul style="list-style-type: none"> <li>• enable you to amend the currently adopted policies map?</li> <li>• inform the community about the location of proposals?</li> </ul>	Regulations 5 (1)(b) and 9	NPPF para 157	Regulation 2 defines the terms 'submission' and 'adopted' proposals map.  A map showing changes to the adopted policies map is part of the proposed submission documents defined in Regulation 17.	<ul style="list-style-type: none"> <li>• The Issues and Options 2 consultation provided an opportunity for the community to have their say on site allocations being put forward for development both within the city and on the edge of the city;</li> <li>• A Cambridge Draft Submission Policies Map (July 2013) was made available for consultation alongside the Proposed Submission Local Plan between July and September 2013. This included strategic allocations, housing sites, employment sites as well as any new or amended designations as detailed in Appendices B and C of the Proposed Submission Local Plan;</li> <li>• Section 2 (The Spatial Strategy) of the Cambridge Local Plan 2014: Proposed Submission includes a key diagram, providing a visual representation of the key strategies and areas of change contained within the plan;</li> <li>• Section 3 (City Centre, areas of major change, opportunity areas and site specific proposals) of the Cambridge Local Plan 2014: Proposed Submission also includes maps of the areas of major change and the opportunity areas, which provide a visual representation of some of the overarching strategies for these sites.</li> <li>• Appendix B of the Cambridge Local Plan 2014: Proposed Submission contains information about all of the allocations being put forward for different types of development (with the sites shown on the Draft Submission Policies Map).</li> </ul>
14. Are the participation	The Act, section 19(3)	NPPF paras 150		Consultation on the Proposed Submission Local Plan was carried out in accordance with the Consultation and Community Engagement Strategy for the Local Plan Review, which was drawn



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
arrangements compliant with the SCI?	Regulation 18	and 155		<p>up and approved by Councillors at a meeting of Development Plan Scrutiny Sub Committee on the 15 November 2011:</p> <p><a href="http://democracy.cambridge.gov.uk/ieListDocuments.aspx?Cid=184&amp;Mid=675&amp;Ver=4">http://democracy.cambridge.gov.uk/ieListDocuments.aspx?Cid=184&amp;Mid=675&amp;Ver=4</a></p> <p>This document set out the approach to consultation and community engagement from the early stages of the review process and was based upon the Council’s previous 2007 Statement of Community Involvement. This strategy was taken forward into the Council’s latest <a href="#">Statement of Community Involvement</a>, which was adopted in November 2013.</p> <p>Further information related to the consultation undertaken is contained within the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p>



#### **Stage four: Publication**

Under Regulation 20, the period for formal representations takes place **before** the DPD is submitted for examination in accordance with a timetable set out in the statement of the representations procedure which is made available at the council's office and published on its website.

When moving towards publication stage, the council should consider the results of participation on the preferred strategy and sustainability appraisal report and decide whether to make any change to the preferred strategy. In the event that changes are required, the council will need to choose either to:

- do so and progress directly to publication

OR

- produce and consult on a revised preferred strategy.

The latter may be appropriate where the changes to the DPD bring in changed policy or proposals not previously covered in community participation and the sustainability appraisal. It avoids having to treat publication as if it were a consultation, which it is not. It also provides insurance in relation to compliance with the Strategic Environmental Assessment Regulations. Legally, during any participation on a revised preferred strategy, you should:

- comply with the requirements of the SCI
- update the sustainability appraisal report.

The council should then produce the DPD in the form in which it will be published. This includes removing material dealing with the evaluation of alternatives and the finalisation of the text. The council should be happy to adopt the DPD in this form, and satisfied that it is sound and fit for examination.

The six weeks publication period is the opportunity for those dissatisfied (or satisfied) with the DPD to make formal representations to the inspector about its soundness. Only people proposing a change to the plan can expect to be heard at examination.

The possibility of change under certain circumstances (which should be exceptional) is allowed for in the new procedures, and is described in 'stage five: submission'.



## Stage four: Publication

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
1. Have you prepared the sustainability appraisal report?	The Act section 19(5)  Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	NPPF paras 165 - 168  SEA Guide Chapter 5		The Cambridge Local Plan 2014: Proposed Submission was accompanied by a Sustainability Appraisal: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Final%20SA%20Report%20for%20Printing.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Final%20SA%20Report%20for%20Printing.pdf</a>  A Non Technical Summary of the SA was also made available: <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Local%20Plan%20SA%20Report%20NTS%20FINAL.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/Cambridge%20Local%20Plan%20SA%20Report%20NTS%20FINAL.pdf</a>
2. Have you made clear where and within what period representations must be made?	Regulation 17, 19, 20 and 35		The period must not be less than 6 weeks from when you publish under Regulations 19 and 35 (see below).	<ul style="list-style-type: none"> <li>• Consultation on the Cambridge Local Plan 2014: Proposed Submission took place between 19 July and 30 September 2013.</li> <li>• A notice of consultation was published in the Cambridge News on the 19 July (see Appendix 7 of the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</li> <li>• Letters and emails informing consultees of consultation dates and how to view and respond to the consultation material;</li> <li>• Letters and emails informing all those who responded to the Issues and Options and Issues and Options 2 consultations of consultation dates and how to view and respond to the consultation material;</li> <li>• All documents were made available on the council’s website and Customer Service Centre including a small exhibition;</li> <li>• Libraries received hard copies;</li> <li>• Article and “pull out” response sheet included in the summer edition of Cambridge Matters</li> </ul>

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
				<p>which went to every household in the city;</p> <ul style="list-style-type: none"> <li>The consultation was publicised through the council’s Facebook page and Twitter as well as developing a Local Plan news blog;</li> <li>A series of exhibitions were held throughout the city and in South Cambridgeshire (for cross boundary issues).</li> </ul> <p>Further information related to the consultation undertaken is contained within the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p>
<p>3. Have you made copies of the following available for inspection:</p> <ul style="list-style-type: none"> <li>the proposed submission documents?</li> <li>the statement of the representations procedure?</li> </ul>	Regulation 19(a)		Regulation 17 gives definitions.	<p>All documents were made available on the council’s website and Customer Service Centre including a small exhibition:</p> <p><a href="https://www.cambridge.gov.uk/draft-local-plan-2014">https://www.cambridge.gov.uk/draft-local-plan-2014</a></p> <p>Further detail is contained within the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p>
<p>4. Have you published on your website:</p> <ul style="list-style-type: none"> <li>the proposed submission documents?</li> <li>the statement of the</li> </ul>	Regulations 19 and 35		Regulations 2 and 17 give definitions.	<p>All documents were made available on the council’s website via:</p> <p><a href="https://www.cambridge.gov.uk/ccm/navigation/planning-and-building-control/planning-policy/local-plan-review">https://www.cambridge.gov.uk/ccm/navigation/planning-and-building-control/planning-policy/local-plan-review</a></p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
<p>representations procedure?</p> <ul style="list-style-type: none"> <li>statement and details of where and when documents can be inspected?</li> </ul>				
<p>5. Have you sent to each of the specific consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> <li>A copy of each of the proposed submission documents</li> <li>The statement of the representations procedure?</li> </ul>	Regulation 19(b)		Regulations 2 and 17 give definitions.	Emails/letters were sent to specific consultation bodies, with links to the Council’s website and online consultation system, and the guidance note for submitting representations. For further information please see the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)” – Appendix 1 contains a list of consultees.
<p>6. Have you sent to each of the general consultation bodies invited to</p>	Regulation 19(b)		Regulations 2 and 17 give definitions.	Emails/letters were sent to specific consultation bodies, with links to the Council’s website and online consultation system, and the guidance note for submitting representations. For further information please see the “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England)



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
make representations under Regulation 18(1): <ul style="list-style-type: none"> <li>• the statement of the representations procedure?</li> <li>• where and when the documents can be inspected?</li> </ul>				Regulations 2012 (March 2014)" – Appendix 1 contains a list of consultees.
7. Have you requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general conformity of the DPD spatial development strategy?	The Act section 24  Regulation 21		The request must be made on the day you publish the documents under Regulation 19(a) and a response must be made within six weeks	Not applicable.



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence
			from the request (Regulation 21).	



**Stage five: Submission**

At the submission stage, the council should receive and collate any representations made at publication stage. You don't have to report these representations to councillors but there may be requirements deriving from other legislation, Standing Orders or council procedures that must be considered. Or you might just think it is a good idea to report on it anyway.

If they are reported it should be on the facts of the representations made, not the results of a consultation process by the council. They should not be treated as a consultation or an opportunity to make changes or answer representations. NB: under the 2012 Regulations there is no longer any requirement to give notice by local advertisement.

You should ensure you are in legal compliance with the SCI, the Habitats Directive and the Strategic Environmental Assessment Directive in any additional work. Any formal publication of additional or changed matters would need to allow at least a six-week period for representations to be made.

There are different approaches that could be taken to changes. You should be satisfied that you remain fully compliant with the legal requirements if any changes are made (and any consequential effects on the DPD as a whole).

Apart from notification of the examination, this tool does not deal with the legal requirements that need to be followed after submission.

**Stage five: Submission**

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
1. Has the DPD been prepared in accordance with the LDS? Does the DPD's listing and description in the LDS match the document? Have the	The Act section 19(1)		The Act section 15(2) sets out the matters specified in the LDS.  As at January 2013, no further matters are	The latest LDS took effect on the 26 <sup>th</sup> March 2014, and covers a three year period to 2017.  At the time of consultation on the Cambridge Local Plan

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
timescales set out in the LDS been met?			prescribed in the Regulations.	<p>2014: Proposed Submission the Local Development Scheme 2013, which took effect on the 10 July 2013, was in place:  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/documents/local-development-scheme-2013.pdf</a></p> <p>The Council's timetable for the review of the Local Plan can be viewed on the Council's website:  <a href="https://www.cambridge.gov.uk/about-the-local-plan-review">https://www.cambridge.gov.uk/about-the-local-plan-review</a></p>
2. Has the DPD had regard to any sustainable community strategy for its area (like a county and district)?	The Act section 19(2)	NPPF para 182		<p>The Cambridge Local Plan 2014: Proposed Submission has had regard to the 2007 Cambridge Sustainable Community Strategy:  <a href="https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-sustainable-community-strategy-2008.pdf">https://www.cambridge.gov.uk/sites/www.cambridge.gov.uk/files/docs/cambridge-sustainable-community-strategy-2008.pdf</a></p>
3. Is the DPD in compliance with the SCI (where one exists)? Has the council carried out consultation as described in the SCI?	The Act section 19(3)  Regulation 22(1)(c)		Before the SCI is formally amended to take into account the changes in the regulations, you may need to set out how the community engagement that you carried out met the regulations (as	<p>Consultation on the Proposed Submission Local Plan was carried out in accordance with the Consultation and Community Engagement Strategy for the Local Plan Review, which was drawn up and approved by councillors at a meeting of Development Plan Scrutiny Sub Committee on the 15 November 2011:  <a href="http://democracy.cambridge.gov.uk/ieListDocuments.aspx?Cid=184&amp;Mid=675&amp;Ver=4">http://democracy.cambridge.gov.uk/ieListDocuments.aspx?Cid=184&amp;Mid=675&amp;Ver=4</a></p>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
			amended).	<p>This document set out the approach to consultation and community engagement from the early stages of the review process and was based upon the Council's previous 2007 Statement of Community Involvement. This strategy was taken forward into the Council's latest <a href="#">Statement of Community Involvement</a>, which was adopted in November 2013.</p> <p>Further information related to the consultation undertaken is contained within the "Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)".</p>
<p>4. Have you identified and addressed any issues which are likely to have a significant impact on at least two planning areas. In doing so, have you co-operated with other local planning authorities, county councils where they are not a planning authority, LEAs, LNPs and the prescribed bodies in identifying and addressing any</p>	<p>The Act section 33A(1) and section 20(5)</p>	<p>NPPF paras 181 and 182</p>	<p>Under NPPF para 182, the plan should be based on effective joint working on cross-boundary strategic priorities to be found 'Effective'.</p>	<ul style="list-style-type: none"> <li>The inter-relationship between Cambridge and South Cambridgeshire has meant a joint approach has been taken to reviewing the development strategy for the Cambridge area from the outset of plan development. This approach was agreed at a meeting of the Joint Strategic Transport and Spatial Planning Group - 22 May 2013 to agree the Development Strategy and Joint Sustainability Appraisal of the Strategy: <a href="http://www2.cambridgeshire.gov.uk/Committee/Minutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2013-05-22/Minutes/5995/130522.doc">http://www2.cambridgeshire.gov.uk/Committee/Minutes/committee-document.aspx/partnerships/ccity-scams-ccc-strategic-transport-spatial-planning-group/2013-05-22/Minutes/5995/130522.doc</a></li> </ul>



Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>strategic cross-boundary issues</p> <p>If you have not agreed on the approach is there a justification?</p>				<p>2.37 set out the joint spatial approach for Cambridge and its sub-region (Cambridge City Council and South Cambridgeshire District Council's joint administrative areas);</p> <ul style="list-style-type: none"> <li>• Report to Joint Strategic Transport and Spatial Planning Meeting regarding joint working (September 2012):</li> <li>• <a href="http://www2.cambridgeshire.gov.uk/CommitteeMinutes">http://www2.cambridgeshire.gov.uk/CommitteeMinutes</a></li> <li>• <a href="https://www.cambridge.gov.uk/sites/default/files/documents/sustainable-development-strategy-review.pdf">Cambridgeshire Joint Strategy Unit (Nov 2012). Cambridge and South Cambridgeshire Sustainable Development Strategy Review: https://www.cambridge.gov.uk/sites/default/files/documents/sustainable-development-strategy-review.pdf</a></li> <li>• <a href="https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20of%20Co-operation.pdf">Cambridgeshire and Peterborough Memorandum of Cooperation. Supporting the Spatial Approach 2011-2031: https://www.cambridge.gov.uk/public/ldf/localplan2031/may2013dpssc/part1/Appendix%20of%20Co-operation.pdf</a>;</li> <li>• <a href="#">Cambridge Local Plan 2014: Statement of Compliance with the 'Duty to Cooperate' (Dec 2013)</a> sets out all the bodies consulted as part of the Duty to Cooperate.</li> </ul>
<p>5. Has the DPD been subject to sustainability appraisal?</p> <p>Has the council provided a final</p>	<p>The Act section 19(5)</p>	<p>NPPF para 165</p> <p>SEA Practical</p>		<p>Sustainability Appraisal has been an integral element in the preparation of the new local plan for Cambridge. It has involved the following stages:</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>report of the findings of the appraisal?</p>	<p>Regulation 22(1)(a)</p>	<p>Guide, chapter 5</p>		<ul style="list-style-type: none"> <li>• June 2012 – Sustainability Appraisal Scoping Report for the Cambridge Local Plan, carried out by URS Limited;</li> <li>• May 2012 – Interim SA of the Issues and Options Report, carried out by URS Limited (made available for consultation at the same time as the Issues and Options Report);</li> <li>• January 2013 – Issues and Options 2: Part 1 Interim Sustainability Appraisal, carried out by officers from Cambridge City Council and South Cambridgeshire District Council (includes SA of the Development Strategy and sites on the edge of Cambridge and was made available for consultation at the same time as the Issues and Options 2 Part 1 Report);</li> <li>• January 2013 – Interim SA Report 2. Issues and Options 2 Part 2 Site Options, carried out by URS Limited (made available for consultation at the same time as the Issues and Options 2 Part 1 Report);</li> <li>• May 2013 – Further Joint Sustainability Appraisal of the Development Strategy carried out by officers from Cambridge City Council and South Cambridgeshire District Council and reviewed by independent consultants ENVIRON, contained within the report “Reviewing the Sustainable Development Strategy for the Cambridge Area”;</li> </ul>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
				<p>and</p> <ul style="list-style-type: none"> <li>July 2013 – Appraisal of the Cambridge Local Plan 2014 – Proposed Submission, carried out by URS Limited (made available for consultation at the same time as the Proposed Submission Local Plan).</li> </ul> <p>For the purposes of submission, all of the above stages of the Sustainability Appraisal process have been brought together into the “Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to the Secretary of State (March 2014)” report. Section 4.5 of this document sets out the assessment of alternatives as part of the Sustainability Appraisal process, which has informed policy development.</p>
6. Is the DPD to be submitted consistent with national policy?	The Act section 19(2) and Schedule 8	NPPF para 151		<ul style="list-style-type: none"> <li>Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014) - The audit trails for policy development include consideration of how the policy meets the requirements of the NPPF.</li> </ul>
7. Does the DPD contain any policies or proposals that are not in general conformity with the regional strategy where it still exists?	The Act section 24(1)(a) and 24(4)  Regulation 21	NPPF para 218 footnote 41	In London, the requirement is for general conformity with the spatial development strategy (The London	Not applicable.

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>If yes, is there local justification?</p> <p>If the LPA is a London borough or a mayoral development corporation has it requested an opinion from the Mayor of London on the general conformity of the plan with the spatial development strategy?</p>			Plan).	
<p>8. Has the council published the prescribed documents, and made them available at their principal offices and their website?</p> <p>Has the council notified the relevant statutory and non-statutory bodies, and all persons invited to make representations on the plan?</p> <p>Does the DPD contain a list of superseded saved policies?</p>	<p>The Act section 20(2), 20(3) and 20(5)(b)</p> <p>Regulations 8 and 19</p>	NPPF para 182	Requirements relating to publication of the prescribed documents are listed later in this table.	<p>The council will be publishing on the council website the prescribed documents and will make them available at the Customer Service Centre. This will be set out in the notice of submission to be placed in the Cambridge News on the 28<sup>th</sup> March 2014.</p> <p>The Council will notify by email/letter the relevant statutory and non-statutory bodies and all persons invited to make representations. All those who submitted representations to the Proposed Submission Local Plan will also be notified.</p> <p>Appendix A of the Cambridge Local Plan 2014: Proposed Submission contained details of what the Development Plan for Cambridge will comprise on adoption and those policies that will be replaced.</p>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>9. Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted policies map?</p> <p>If yes, have you prepared a submission policies map?</p>	<p>Regulations 5(1) (b), 9 (1), 17 &amp; 22(1)</p>			<p>The “Schedule of proposed changes following proposed submission consultation”, includes minor amendments to the Policies Map proposed to correct drafting errors. Should the Inspector be minded to approve these minor changes, these would be incorporated into the Cambridge Draft Submission Policies Map on adoption of the Local Plan. The Cambridge Draft Submission Policies Map will be submitted to PINS, alongside the current adopted Proposals Map.</p>
<p>10. Is the DPD consistent with any other adopted DPDs for the area? If the DPD is intended to supersede any adopted development plan policies, does it state that fact and identify the superseded policies?</p>	<p>Regulation 8(3) and (4)</p> <p>Regulation 8(5)</p>		<p>Development Plan is defined in Section 38 of the Act.</p>	<p>Appendix A of the Cambridge Local Plan 2014: Proposed Submission contained details of what the Development Plan for Cambridge will comprise on adoption and those policies that will be replaced. The current 2006 Cambridge Local Plan and many of its policies that were saved by the Secretary of State in 2008, will be replaced in its entirety on adoption of the Cambridge Local Plan 2014.</p> <p>On adoption of the new local plan, the official development plan for Cambridge will comprise:</p> <ul style="list-style-type: none"> <li>• Cambridge Local Plan 2014;</li> <li>• Cambridgeshire and Peterborough Minerals and Waste Local Development Framework Core Strategy (July 2011); and Site Specific Proposals Plan (February 2012) Development Plan Documents;</li> <li>• Cambridge East Area Action Plan (excluding policies</li> </ul>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
				<p>CE/3 and CE/35, which are replaced by Policy 12: Cambridge East); and</p> <ul style="list-style-type: none"> <li>North West Cambridge Area Action Plan.</li> </ul>
<p>11. Have you prepared a statement setting out:</p> <ul style="list-style-type: none"> <li>Which bodies and persons were invited to make representations under Regulation 18?</li> <li>How they were invited?</li> <li>A summary of the main issues raised?</li> <li>How the representations have been taken into account?</li> </ul>	<p>The Act section 20 (3)</p> <p>Regulation 22(1)(c)</p>		<p>This will bring forward material from the Consultation statement (see Stage 2 above).</p>	<p>See “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”.</p>
<p>12. Have you prepared a statement giving:</p> <ul style="list-style-type: none"> <li>the number of representations made under Regulation 22?</li> <li>a summary of the main issues raised?</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>that no representations</li> </ul>	<p>The Act section 20(3)</p> <p>Regulation 22(1)(c)</p>			<p>See “Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014)”</p>

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
were made?				
13. Have you collected together all the representations made under Regulation 28?	The Act section 20(3)  Regulation 22(1)(e)			Copies of all the representations made under Regulation 20 will be made available. A set has been produced for the Inspector and for the Programme Office.
14. Have you assembled the relevant supporting documents?	The Act section 20(3)  Regulation 22(1)(g)			A Reference Document Library has been prepared which contains all relevant supporting documents and hard copies of all documents will be made available.
15. Has your council approved the DPD for submission?	The Act section 20		Check the LPA's constitution/standing orders for the authorisation process appropriate for the type of DPD.	The Council resolved to submit the Local Plan to PINS at a meeting of full Council on the 13 <sup>th</sup> February 2014: <a href="http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MIId=675&amp;Ver=4">http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=184&amp;MIId=675&amp;Ver=4</a>
16. Have you sent the Secretary of State (the Planning Inspectorate) both a paper copy and an email of the following: <ul style="list-style-type: none"> <li>the DPD?</li> <li>the submission policies map (unless there are no site</li> </ul>	The Act section 20(1) and 20(3)  Regulations 22(1) and 22(2)		Regulation 35 deals with the availability of documents and the time of their removal.  Electronic copies of some of the representations and supporting documents may not be practicable.	A letter will be sent to PINS with a paper copy of the Cambridge Local Plan 2014: Proposed Submission and all supporting documents including those prescribed in Regulation 22 (1). CDs will also be sent which will contain electronic copies of all supporting documents.

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
allocation policies)? <ul style="list-style-type: none"> <li>the documents prescribed in Regulation 22(1)?</li> </ul>			Regulation 35 deals with the availability of documents and the time of their removal.	
17. Have you made the following available at the same places where the proposed submission documents were to be seen: <ul style="list-style-type: none"> <li>The DPD?</li> <li>The documents prescribed in Regulation 22(1)?</li> </ul>	Regulation 22(3)		You should do this as soon as reasonably practicable after submission.	The notice of Submission, proposed Submission Local Plan, Schedule of proposed changes following proposed submission consultation and other documents prescribed in Regulation 22(1) will be made available at the same places as where the proposed submission documents were made available.
18. On your website, have you published the: <ul style="list-style-type: none"> <li>DPD?</li> <li>submission policies map?</li> <li>sustainability appraisal report?</li> <li>Regulation 22(1)(c) statement?</li> <li>supporting documents (where practicable) ?</li> <li>representations made under Regulation 20 (where practicable) ?</li> </ul>	Regulation 22(3) and 35(1)(b)		You should do this as soon as reasonably practicable after submission.	The following documents will be published on the Council's website: <ul style="list-style-type: none"> <li>Cambridge Local Plan 2014: Proposed Submission;</li> <li>Addendum to the Cambridge Local Plan 2014 Proposed Submission Document (July 2013). Schedule of proposed changes following proposed submission consultation;</li> <li>Cambridge Local Plan 2014. Statement of Consultation and Audit Trails. Statement made under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (March 2014);</li> <li>Sustainability Appraisal of the Cambridge Local Plan 2014. Volume 1: Final Appraisal for Submission to</li> </ul>



Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<ul style="list-style-type: none"> <li>statement as to where and when the DPD and the documents are available?</li> </ul>				<p>the Secretary of State (March 2014);</p> <ul style="list-style-type: none"> <li>Representations made under Regulation 20;</li> <li>Supporting documents (technical background papers and evidence base);</li> <li>Reference document library list;</li> <li>The notice of Submission</li> </ul>
<p>19. For each general consultation body invited to make representations under Regulation 18(1), have you sent:</p> <ul style="list-style-type: none"> <li>notification that the documents prescribed in Regulation 22(3)(a)(i)-(iii) are available for inspection</li> <li>where and when they can be inspected?</li> </ul>	Regulation 22(3)(b)		You should do this as soon as reasonably practicable after submitting to the Secretary of State.	The Council will notify by email/letter the relevant statutory and non-statutory bodies and all persons invited to make representations of Submission of the Local Plan. All those who submitted representations to the Proposed Submission Local Plan will also be notified. This email/letter will include information regarding where documentation can be inspected.
<p>20. Have you given notice to persons who have requested to be notified that submission has taken place?</p>	Regulation 22(3)(c)		You should do this as soon as reasonably practicable after submitting to the Secretary of State.	The Council will notify by email/letter the relevant statutory and non-statutory bodies and all persons invited to make representations of Submission of the Local Plan. All those who submitted representations to the Proposed Submission Local Plan will also be notified. This email/letter will include information regarding where documentation can be inspected.



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence
<p>21. If an examination is being held, at least six weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"><li>published the time and place of the examination and the name of the person appointed to carry out the examination on your website?</li><li>notified those who have made representations on the published DPD which have not been withdrawn of these details?</li></ul>	<p>The Act section 20</p> <p>Regulations 24 and 35</p>			<p>To be arranged.</p>